

**DRAFT MINUTES
AIRPORT ADVISORY BOARD
September 11, 2019**

After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a regular schedule meeting on Wednesday, September 11, 2019 at 5:30 p.m. in the Airport Terminal Building Meeting Room at 5000 Airport Road, Denton, Texas, during which the following items were considered:

AIRPORT ADVISORY BOARD IN ATTENDANCE: Chairman Bob Tickner, Vice Chairman Robert Ismert, Ed Ahrens, Arun Pookulangara, Micah Hope, and Michael Upshaw.

STAFF MEMBERS PRESENT: Scott Gray, Airport Manager; and Chase Patterson, Airport Operations/ Maintenance Supervisor; and Leanne Hood, Administrative Assistant and acting Recording Secretary.

PUBLIC PRESENT: Dennis Frisbee, Tony Featherstone, Steve Dickerson, Olay Bayraugh, David McChienson, Brain Walker, and Michael Farlow.

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

None

3. ITEMS FOR CONSIDERATION

A. Consider approval of the Airport Advisory Board Meeting Minutes of July 10, 2019.

Member Ahrens made a motion to approve the minutes from July 10, 2019. Member Upshaw seconded the motion. Motion carried unanimously (6-0).

B. Receive a report and hold a discussion on the development and revisions of the Draft Airport Guiding Documents.

Gray discusses changes made in the Chapter 3 document, Rules and Regulations, Minimum Operating standards, and Rates and Fees Schedule.

Chairman Tickner opens the meeting up for public input.

Trevor Smith expresses his concerns about battery charging and the rules regarding location and notification, unsightly storage and its definition, appropriate runup areas and how specific the definition is, aerobatic flying, bicycle regulations and its intent, access to hangars via vehicle and taxi lane, airside walking, and soliciting airport rides.

Tony Featherstone expresses his opposition for verbiage regarding “not waste generating” items, leasing aircraft timeframes, self-services, and repairs regarding waste, oil, and fluids. Mr. Featherstone asks if there is a parameter road as described in the documents and makes a suggestion for vehicle access to taxi lanes and/or taxiways.

Gray responds to each concern.

C. Staff Reports:

1. Monthly Operations Report – August 2019

Patterson reports one alert on July 27, 2019. A CO detector went off in a Lancair upon reaching 10,000 ft. The passenger began complaining of a headache, fearing further complications, the pilot began a rapid decent and declared an emergency. They were able to land without any issue and were examined by EMS on scene.

2. Monthly Operations Report – September 2019

Patterson reports Operations for the year have dropped roughly 4500 compared to last year. Fuel is currently down 10.2%. On August 22, 2019 a pilot of a Bonanza reported unsafe gear before landing. Fire arrived on scene and the aircraft landed without issue.

3. Monthly Construction Report – August 2019

Patterson refers to September Construction report for update.

4. Monthly Construction Report – September 2019

Patterson reports the status updates for the West Parallel Runway is now complete with striping scheduled to be complete by the end of September. The North end gate installation is now complete. Proximity card access have two being installed and one remaining. Airport roads status is unchanged.

5. FAR Part 139 Update – July 2019

Patterson reports on August 7th and 8th Airport staff visited the Tuscaloosa Nation Airport. During that visit they learned about Part 139 Charter Security Requirements, Airport Certification Manual, Training/Records, Inspection Requirements, Aircraft Rescue and Fire Fighting: Operational Requirements, and Hazardous Material.

6. Council Airport Committee – City Council Airport Related Items Matrix

Hood reports Greepoint Lease assignment to US Trinity Holdings had been approved by Council Airport Committee and City Council.

4. CONCLUDING ITEMS.

Chairman Tickner states the next Airport Advisory Board meeting is on October 9, 2019.

With no further business, the meeting was adjourned at 6:43 p.m.

X

Bob Tickner
Chairman

X

Leanne Hood
Recording Secretary