



**City of Denton
MINUTES
PUBLIC UTILITIES BOARD**

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

Monday, August 26, 2019

6:00 pm

Work Session Room

After determining that a quorum of the Public Utilities Board of the City of Denton, Texas is present, the Chair of the Public Utilities Board will thereafter convene into an open meeting on Monday, August 26, 2019 at 6:03 p.m. in the Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas

Board Members: Chair Susan Parker, Karen DeVinney, Charles Jackson, Lilia Bynum, Billy Cheek, Ed Soph and Russell Bafford

Ex Officio Member: Mario Canizares, Assistant City Manager

The Board welcomed the two new board members; Ed Soph and Russell Bafford.

WORK SESSION

- A. **PUB19-138** - Receive a report, hold a discussion and give staff direction on the proposed Solid Waste Rates for FY2019-2020.

Nick Vincent started the presentation and a summary of the landfill services. The rates will be aligned with cost of service. There will be an increase in rates for non-Denton residents and businesses. Rates associated with cancelled programs will be eliminated. There was a summary of the changes.

There were questions from our board members.

Next Vincent explained the residential summary and the commercial information.

Brian Boerner talked about the Downtown Valet Service Pilot Program/Proof of Concept. This program began on June 24, 2019. The valet service benefits were shared with the Board. Next steps were communicated as well as the contract information.

- B. **PUB19-147** - Receive a report, hold a discussion and give staff direction regarding the Denton Municipal Electric Fiscal Year 2019-2020 schedule of rates for electric service.

Chris Lutrick gave the overview presentation. There are no rate increases.

- C. **PUB19-151** - Receive a report, hold a discussion and give staff direction regarding credit and collections performance and processes.

Christa Foster gave the presentation starting with the background that consisted of Council directed changes. The period was February 2018 to June 2019.

Next Foster talked about the policy and debt performance from 2009 to present. The late fee amount and payment behavior was talked about with a graph to show the percentage of delinquent accounts. Deposits and transfers of service was talked about with new procedures.

The next steps were listed and discussed.

There were a few questions by the Board Members.

REGULAR MEETING

1. CONSENT AGENDA

- A. **PUB19-160** - Consider recommending adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Ancor Information Management LLC, dba Utilitec, for Utility and Miscellaneous Bill Print and Mail Services; providing for the expenditure of funds therefor; and providing an effective date (RFP 6975 - awarded to Ancor Information Management LLC, dba Utilitec, in the five (5) year not-to-exceed amount of \$1,951,725).

Board Member Cheek motioned to approve the consent agenda items with a second by Board Member Jackson. Vote 7-0 approved.

2. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. **PUB19-154** - Consider approval of the Public Utilities Board Meeting minutes of July 22, 2019.

Approved as circulated.

- B. **PUB19-145** - Consider recommending adoption of an ordinance for the Denton Municipal Electric Fiscal Year 2019-2020 schedule of rates for electric service.

Chair Parker stated there has already been a presentation asked for questions or a motion.

There were no questions

Board Member Cheek motioned to approve the consent agenda item with a second by Board Member Bafford. Vote 7-0 approved.

- C. **PUB19-159** - Consider recommending adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Archer Western Construction, LLC, for the construction of Lake Lewisville Water Treatment Plant Dewatering Facility for the Wastewater Department; providing for the expenditure of funds therefor; and providing an effective date (IFB 7096 - awarded to Archer Western Construction, LLC, in the not-to-exceed amount of \$8,124,640).

Frank Pugsley gave the presentation explaining this contract with the Lake Lewisville Water Treatment Plant. He spoke about how Archer Western was chosen.

There was some questions from the Board Members.

Board Member Soph motioned to approve the consent agenda item with a second by Board Member Jackson. Vote 7-0 approved.

- D. PUB19-161** - Consider recommending adoption of an ordinance establishing the rates for water and water service; providing for a repealer; providing for a severability clause; and, providing for an effective date.

There were no questions.

Board Member Devinney motioned to approve the consent agenda item with a second by Board Member Bynum. Vote 7-0 approved.

- E. PUB19-162** - Consider recommending adoption of an ordinance establishing the schedule of rates wastewater service; providing for a repealer; providing for a severability clause; and, providing for an effective date.

There were no questions.

Board Member Bafford motioned to approve the consent agenda items with a second by Board Member Soph. Vote 7-0 approved

- F. PUB19-163** - Consider recommending adoption of an ordinance of the City of Denton, Texas, establishing the rates for Solid Waste and Recycling collection service; providing for a repealer; providing for a severability clause; and, providing an effective date.

There were no questions.

Board Member Cheek motioned to approve the consent agenda item with a second by Board Member Jackson. Vote 7-0 approved

- G. PUB19-167** – Receive nominations and elect a Vice Chair.

Board Member Devinney nominated Board Member Cheek.

Board Member Bafford motioned to approve this nomination with a second by Board Member Jackson. Vote 7-0 approved

- H. PUB19-168** - Receive nominations and elect a Secretary.

Board Member Soph Volunteered.

Board Member Jackson motioned to approve this nomination with a second by Board Member Cheek. Vote 7-0 approved

- I. PUB19-155** - ACM Update:
1. Thelin Recycling Company L.P.
 2. Hazen and Sawyer, P.C.
 3. Summary of Proposed Rates FY2019-20
 4. 2019-150 Alternative Rate Structure
 5. Recycling Business Case Analysis
 6. Recycling Program Update
 7. Denton Energy Center Dashboard
 8. Future Agenda Items
 9. Matrix

3. ITEMS FOR INDIVIDUAL CONSIDERATION – Eminent Domain

- A. **PUB19-157** - Consider recommending adoption of an ordinance of the City of Denton determining the public use, need, and necessity for the acquisition of various (i) permanent sanitary sewer easements, and (ii) temporary construction easements generally located along South Bonnie Brae Street near the intersection of Vintage Boulevard and US 377 (Fort Worth Drive) and near the intersection of Corbin Road and Interstate Highway 35 West and being situated in the William Roark Survey, Abstract No. 1087, The S.A. Pritchett Survey, Abstract 1004, and the William Sajvis Survey, Abstract No. 1174, all in the County of Denton, Texas, and being more particularly described in the attached Exhibit “A” (the “Property Interests”); authorizing the City Manager and City Attorney, or their respective designees, to acquire the Property Interests by agreement if possible, including making all offers required by law; authorizing the use of the power of eminent domain to condemn the Property Interests if an agreement cannot be reached; and authorizing the City Attorney, or his designee, to file eminent domain proceedings if necessary; authorizing the expenditure of funding; making findings; providing a savings clause; and providing an effective date.

Deanna Cody gave the presentation beginning with showing the location map. She gave an overview of this project that includes the acquisition of permanent and temporary easement parcels. This item will go to Council on August 27.

There were questions by the Board Members.

Board Member Devinney motioned to approve this item with a second by Board Member Soph. Vote 7-0 approved.

4. CONCLUDING ITEMS

Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Public Utilities Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

Bafford - Denton Energy Center Update

Bafford - Process audit for customer service billing

Soph – Any developments with mandatory multifamily recycling

This is the last meeting for Charlie Jackson and Lilia Bynum.

Adjournment: 7:23 pm

DocuSigned by:

Susan Parker

10/2/2019

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Chair Susan Parker

Date

DocuSigned by:

Kim Mankin

10/2/2019

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Kim Mankin

Date