

**DRAFT MINUTES
AIRPORT ADVISORY BOARD
July 10, 2019**

After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a regular schedule meeting on Wednesday, July 10, 2019 at 5:35 p.m. in the Airport Terminal Building Meeting Room at 5000 Airport Road, Denton, Texas, during which the following items were considered:

AIRPORT ADVISORY BOARD IN ATTENDANCE: Chairman Bob Tickner, Vice Chairman Robert Ismert, Ed Ahrens, Arun Pookulangara, Micah Hope, and Michael Upshaw.

STAFF MEMBERS PRESENT: Scott Gray, Airport Manager; and Chase Patterson, Airport Operations/Maintenance Supervisor; and Leanne Hood, Administrative Assistant and acting Recording Secretary.

PUBLIC PRESENT: Christina Wong, Meatha Southern, Mike Nebrig, David Shulman, Roger Dennen, John Willison, Ron Hull, A. Sharp (No signature), Tim Fellesy, Jon Whisler, Steve Dickerson, Sara Brown, Mike Riley, Tony Riley, Steve Brown, Michael Farlow, Scott Sykes, Mike Montefresco, Don Smith, Angel G., Tony Featherstone, Steve Deck, and Kent Key.

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

Chairman Tickner reminds public present how presentations from the public will be conducted and how to address the Airport Advisory Board.

Alan Sharp gives his opposing opinions on permits, Airport managers being able to deny access to a public use Airport, definition of major repairs, fixed based operators, maneuvering on the runway, and hiring/firing of private companies on the Airport.

David Shulman gives his concerning opinions on insurance requirements, monthly permit fees, and the time frame for obtaining permission from Airport Manager for service work to be performed.

3. ITEMS FOR CONSIDERATION

A. Consider approval of the Airport Advisory Board Meeting Minutes of July 10, 2019.

Member Upshaw made a motion to approve the minutes from July 10, 2019. Member Hope seconded the motion. Motion carried unanimously (6-0).

B. Receive a report and hold a discussion on the development of the Airport Guiding Documents – Draft Minimum Operating Standards.

Gray reports the Airport Guiding Documents Draft Minimum Operating Standards Article 1 Definitions; Application; Waiver.

Gray discusses Article Application Process. The process is detailed but standard processes for most businesses.

Gray discusses Article 3 General Contractual Provisions.

Gray discusses Article 4 Insurance. The provisions were reviewed and approved by the City of Denton Risk Manager. There are a few provisions added and the requirements were compared to other Airports.

Gray discusses Article 5 General Operational Requirements, Article 6 Fixed Base Operators, and Article 7 General Aviation Specialty Services.

Chairman Tickner opens the meeting up for public input.

Scott Sykes asks for clarification on section 6.2B regarding apron space. Mr. Sykes expresses that public space should be open for public use, referring to apron space in front of GreenPoint which is currently is under a grant agreement with the State of Texas and is not allowed to be leased due to lease obligation. Gray responds that the lease can be bought out and then leased if a buyer was interested in that option long term. Member Ismert asks to clarify his objection. Mr. Sykes responds that the language should be different and include that the current FBO should have the exclusive use of the public apron because the goal is for all public space to be usable by the FBO and if it is not available for exclusive use, it is not helping the public.

Tony Featherstone expresses his concerns on the broad scope of the Charter Broker definition and the reasonableness of the Insurance Regulations.

Mike Nebrig expresses his concerns on monthly permit fees and what they may be in the future, insurance liability requirements, clarification for Section 7.3, and the flexibility needed for mobile provider specialists. Mr. Nebrig requests that Article 5.5 and hangar minimum size be removed from the document.

Wesley Pearce inquires where there insurance regulation rates come from. Mr. Pearce suggests removing Article 5.5. Mr. Pearce also inquires about the FBO status 6.1 not requiring maintenance and the FAA standard circular 519051 C.

Kent Key expresses his concern and is opposed to new fees and suggests there are other ways to generate revenue other than fees.

William Garn expresses his opposition to permit fees and suggests they be removed. Mr. Garn expresses his concern about the insurance requirements and the Section 6.5. The FBO does not currently provide the items stated in Section 6.5 and the document states that the FBO cannot contract out, could there be a concession made due to the current FBO not providing that service.

Don Smith offers to supply Denton Enterprise Airport with historical information about the Airport and suggests that the documents not include a requirement for the Fixed Based Operator as there are several maintenance businesses located on the airport that provide that service.

C. Staff Reports:

1. Monthly Operations Report – July 2019

Patterson reports Operations for the year is almost even with the previous year with a slight drop and Fuel is currently down 10%. There was one incident with a Cessna Citation missed the turn when returning to Taxiway Delta. The right main gear left the taxilane surface and was stuck in the grass on the south side of Delta Taxilane. Wildlife Management had one incident involving buzzards over the FBO ramp. Pyros were used to mitigate.

2. Monthly Construction Report – July 2019

Patterson reports the status updates for the West Parallel Runway and night closures, the North end gate installation, and the proximity card access. The Airport roads project remains unchanged.

3. FAR Part 139 Update – July 2019

Patterson reports that the trip to Tuscaloosa Airport has been scheduled for August.

4. Council Airport Committee – City Council Airport Related Items Matrix

Hood reports that although 3KAM Real Estate, LLC. is still working, the new council system will not allow placeholders, resulting in the item being put in “TBA” status.

4. CONCLUDING ITEMS.

Chairman Tickner states the next Airport Advisory Board meeting is on August 14, 2019.

Gray adds Member Chandler resigned.

With no further business, the meeting was adjourned at 7:35 p.m.

X 
Bob Tickner
Chairman