



City of Denton

City Hall
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Parks, Recreation, and Beautification Board Minutes

After determining that a quorum of the City of Denton, Texas, **Parks, Recreation, and Beautification Board** is present, the Chair of the Board thereafter convened into an open meeting on Monday, June 3, 2019, at 6 p.m. in the Civic Center, Denton, Texas.

Present: Frances Punch, Alana Presley Taylor, Ben Huttash, David Shuck, and Kent Boring

Absent: Gary Barber, and George Ferrie

Staff Present: Sara Hensley, Assistant City Manager, Gary Packan, Director, Laura Behrens, Assistant Director, Drew Huffman, Parks Superintendent, Heather Gray, Parks Business Manager, and (Eddie) Ferdinand Valdez, Management Analyst

Guests: None

Chair Punch called the meeting to order at 6pm.

1. ITEMS FOR CONSIDERATION:

A. Consider approval of the Parks, Recreation and Beautification Board meeting of May 6, 2019.

Punch points out a correction regarding the tour at North Lakes G. Roland Vela Soccer Complex. There should be a sentence about the park signs translation in Spanish.

Taylor requests a correction in section C. Alana is spelled incorrectly and should show Alana's last name not first name.

Chair Punch request a motion to approve the Parks, Recreation and Beautification Board meeting of May 6, 2019 with corrections. Shuck motioned, and Boring seconded. Motion passed (5 - 0).

B. Consider recommending adoption of the Parks and Recreation Department's (PARD) proposed Schedule of Fees for use of certain park facilities; superseding all prior fees in conflict with such schedule; and providing for severability and an effective date.

Packan gives a brief history of the schedule of fees. Gray reviews the proposed Schedule of Fees for the use of certain park facilities.

Shucks asked how the boot camp program collects revenue. Gray gives an example of a program (camp gladiator) and how fees are collected. Taylor asked if this is the same for other programs such as twisted bodies. Gray clarifies twisted bodies is different and falls under individual contract teachers in a recreation center. Punch asked if the Fun Run falls under this category. Gray explains the Fun Run is a special event and doesn't fall under this category.

Punch asked about Industrial Park and how to keep people out when there is an event in place. There was a group discussion of events that happen in Industrial Park. Gray explains how a park is open to the public as a first-come-first-serve basis, and further explains the process of holding a special event or a rental in the park.

Punch asked about the anticipated impact on the PowerPoint slide. Gray explains how the anticipated cost for each line item came about.

Huttash asked about the police security fee. Gray clarifies the fee was changed this fiscal year. Packan and Behrens explain the cost of an off-duty police officer to provide security for an event.

Taylor asked if Gray knows what the revenue amount is for contractors. Gray doesn't have the answer at that time but indicated the revenue is low.

Shuck asked how the \$25/hr charge was calculated for the proposed park contractor fees. Gray clarifies this was based off historical revenue collected.

Taylor asked if we investigate other cities of what they charge. Gray wasn't sure and will do a follow-up.

Chair Punch requests a motion regarding recommending adoption of the Parks and Recreation Department's (PARC) proposed Schedule of Fees for the use of certain park facilities. Boring motioned, and Taylor seconded. Motion passed (5 - 0).

C. Receive an informational report regarding the potential leasing of a 3.5 acres property at 308 Bradley Street, the former site of Veterans Village and Bradley Street Apartments.

Packan reviews the potential leasing of a 3.5 acres property at 308 Bradley Street.

Shuck asked clarification about the cost of maintenance. Packan and Huffman explain the maintenance cost to upkeep Veterans Village.

Punch asked clarification why the land is being leased versus purchased. Packan explains how UNT doesn't have plans to dispose of the land and might have plans for future use of the property.

Taylor comments she likes the park design. Taylor suggests using red, white, and blue flowers for the park. Packan explains wildflowers is being considered for the park and is open to the idea of having red, white, and blue flowers in the park to tie in the military history.

Huttash asked if there is a budget disadvantage for the investment of this property. Packan explains a budget supplement has been requested and should not be a burden to the budget.

Punch asked if "Veterans Village" name for the park need to go through the naming policy. Packan and Behrens explain most likely not since the park isn't named after a person. However, it is up to City Council if they want this property to go through the naming policy.

Boring asked about having a historical marker in the park. Packan gives ideas such as signage about the history of the veterans in the park. Boring asked if programming can be implemented in the park. Packan stated that the park could host programs and events.

Huttash asked if there is a side entrance to the park. Huffman explains there is an easement on Oak Street and could likely be another entry to the park in that area. Packan points out likely entrance to the park in the PowerPoint.

Shuck asked if there is a draft agreement in place. Packan explains that UNT is drafting the agreement.

Taylor is concerned about no lighting and water fountains in the park. Packan is not sure about the water fountain due to possibly not having water line connectivity in the park. Packan explains where lighting can be placed. Huffman discusses possible lighting options for the future. Shuck asked if there are parks that don't have lighting. Huffman explains there are a few parks without lighting, and this is the reason why the department is looking for lighting options for all parks and will be part of the capital improvement plan.

Taylor wanted clarification if the homeowners in the area of the park were consulted. Packan explains the concept originated from the Oak Gateway Plan in which the neighborhood homeowners in the area were involved.

D. Hold a discussion and give staff input regarding scheduling a July 2019 Parks, Recreation and Beautification Board meeting.

Packan reviews scheduling a July 2019 Parks, Recreation and Beautification Board meeting.

The group collectively chose Monday, July 1st for the next Parks, Recreation and Beautification Board meeting.

2. CONCLUDING ITEMS:

There was a brief discussion of Avant Guard regarding the special signage for the group and their contributions to McKenna Park. The group decided there would be no special sign or recognition for Avant Guard since other groups, including renters, could similarly use the park. Also, the group decided not to include this subject as a future agenda item.

There was a group conversation about future agenda items

- McKenna Park updates on playground and roundabout
- Park shade structures

Boring requested a recap of the overall discussion of City Council approval of projects. Packan mentions sending an email on Monday with bullet points to Park Board encompassing a quick feedback on City Council decisions. Behrens explains the outcome of the IPM program and the decision that was made from City Council. Taylor asked what maintenance will do with the remaining chemicals. Huffman explains the chemicals will be used on right of way.

There was a group discussion about sending an email debriefing IPM, Industrial Park, a recap/summary the end of the water park season, and the cost estimations for Owsley Park compared to Patrick Park.

Taylor asked about the playground (ages 5-12) ladder at North Lakes Park. She is concerned with the safety of the opening at the top. Huffman comments staff will investigate design options.

Huttash asked about robotic mowers. Huffman explains the technology and why it is not ready yet such as it takes the robot several hours to mow one acre of land.

Chair Punch requests a motion to adjourn the meeting. Shuck motioned and Boring seconded. Motioned passed (5 - 0). Meeting adjourned at 7:17 pm.