

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
December 7, 2015
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

CALL TO ORDER AT OR AFTER 5:00 P.M.

Chair Guyer called the meeting to order at 5:00 p.m.

ROLL CALL

PRESENT: Ellen Guyer, Chair
Marilyn Lane, Vice Chair
Dan Huff, Commissioner
Dean Strandskov, Commissioner
Jenni Sunshine, Commissioner
Connie Trail, Commissioner

EXCUSED: Eric Thomae, Commissioner

STAFF PRESENT: Kristy Diaz-Trahan, Parks & Recreation Director
Tobin Sidles, Legal Services Director
Lynanne Dellerman, Recreation & Cultural Services
Manager

CALL TO THE AUDIENCE - No speakers.

1. REVIEW AND/OR APPROVAL OF THE NOVEMBER 2, 2015 REGULAR SESSION MINUTES

MOTION: A motion was made by Commissioner Trail and seconded by Commissioner Huff to approve the November 2, 2015 minutes as written.

MOTION carried, 6-0

2. PARKS AND RECREATION BUDGET REVIEW AND RECOMMENDATIONS TO INCLUDE GENERAL FUND AND CAPITAL PROJECTS

Parks and Recreation Director Kristy Diaz-Trahan provided an overview regarding the budget process. She requested suggestions for capital items. Capital improvement project items are \$50,000 and up with a use of 5 (five) years or longer. The Commission and staff discussed areas of need at Steam Pump Ranch.

The majority of the Commissioners requested staff first examine the Steam Pump Ranch Conditional Assessment and request funds in order of priority of items listed most at risk.

Ms. Diaz-Trahan asked the Commission for suggestions for General Fund requests. The following suggestions were made:

- Ms. Diaz-Trahan plans to budget for prizes for writing contest
- Commissioner Trail suggested funding for the Speakers Bureau - \$5,000
- Vice-Chair Lane requested furniture for the Ranch House - \$2,500 for the public relations and \$2,000 to transport/purchase
- Vice-Chair Photos/art for the Ranch House - \$2,000
- Commissioner Sunshine suggested funding for personnel with expertise. She provided several staffing ideas.
- Vice-Chair Lane suggested budgeting \$10,000 for a consultant to review Steam Pump Ranch

3. REPORT OF CURRENT EDUCATIONAL OPPORTUNITIES FOR HISTORIC PRESERVATION COMMISSION MEMBERS TO ATTEND

No report.

4. REPORT AND DISCUSSION OF COMMISSION MEMBER ASSIGNMENTS

a. HISTORIC PRESERVATION OUTREACH EFFORTS REGARDING AN UPDATE ON THE WRITING CONTEST AND SPEAKERS BUREAU (VICE CHAIR LANE AND COMMISSIONER TRAIL)

Vice-Chair Lane discussed adjustments to the writing contest. The Commissioners suggested creating a subcommittee for this writing contest group.

Commissioner Trail did not have a report for the Speaker's Bureau item.

b. FUTURE ASSIGNMENTS

No discussion.

5. REPORT OF STEAM PUMP RANCH IMPROVEMENTS

Ms. Diaz-Trahan reported on the following improvements:

- Timbers were replaced at the turf line
- Decomposed granite will be placed from the timber to the building
- Concrete and decomposed granite will be placed under the spouts at the buildings
- Staff dug outside the Pusch House and it is being filled in with the metal cloth
- Starting in January, staff will begin the ingress and egress scope of work

6. RECOMMENDATION FOR APPROVAL OF CHANGES TO THE ORO VALLEY CULTURAL HERITAGE PRESERVATION PLAN AS REVIEWED IN THE OCTOBER 2015 MEETING

Commissioner Sunshine provided suggestions on additional minor corrections to the document.

MOTION: A motion was made by Vice Chair Lane and seconded by Commissioner Sunshine to approve the Oro Valley Cultural Heritage Preservation Plan with the minor corrections recommended.

7. DEPARTMENT REPORT

Ms. Diaz-Trahan provided a report of the following:

- Wedding at Steam Pump Ranch
- Second Saturday at Steam Pump Ranch
- Fire Department barbeque event
- Cocoa 5-K event on January 1, 2016
- Meet Me 2 Get Fit event at Steam Pump Ranch (5K running series)
- Volunteer Appreciation Ceremony
- Parks and Recreation Administration division at the Community & Recreation Center

8. ELECTION OF HISTORIC PRESERVATION COMMISSION CHAIR AND VICE-CHAIR

MOTION: A motion was made by Chair Guyer and seconded by Commissioner Trail to elect Marilyn Lane as the new Historic Preservation Commission Chair.

MOTION carried, 6-0

MOTION: A motion was made by Chair Guyer and seconded by Commissioner Trail to elect Jenni Sunshine as the new Historic Preservation Commission Vice-Chair.

MOTION carried, 6-0

9. RECOGNITION OF ELLEN GUYER, DEAN STRANDSKOV AND CONNIE TRAIL FOR HISTORIC PRESERVATION COMMISSION SERVICE

Ms. Diaz-Trahan thanked Ellen Guyer and Dean Strandskov for their years of service and dedication.

10. FUTURE AGENDA ITEMS

- Historic property markers
- Brooks Jeffrey presentation (February)
- Historic inventory (future)
- Update the Historic Preservation Commission Rules
- Inventory of potential significant properties
- Environmentally Sensitive Lands presentation/Commission's role
- Interface with Planning & Zoning and Council on Steam Pump Ranch issues

11. SCHEDULING NEXT HISTORIC PRESERVATION COMMISSION MEETING TENTATIVELY FOR MONDAY, JANUARY 4, 2016 TO BEGIN AT 5:00 P.M. – DISCUSSION AND POSSIBLE ACTION

The next meeting will be on Monday, January 4, 2016 at 5:00 p.m.

ADJOURNMENT

MOTION: A motion was made by Commissioner Trail and seconded by Vice Chair Lane to adjourn the meeting at 6:47 p.m.

Prepared by:



Danielle Tanner
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 7th day of December, 2015. I further certify that the meeting was duly called and held and that a quorum was present.