

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
North Branch Library, April 8, 2019

After determining that a quorum was present, the Denton Public Library Board convened on Monday, April 8, 2019 at 5:33 p.m. The meeting was held at the North Branch, Denton, Texas.

PRESENT: Jean Greenlaw, Laura Cantu, Amy Taylor, Ling Jeng
PRESENT for Minutes approval: Sashenka Lopez
ABSENT: Kate Margolis, Deon Starnes
STAFF PRESENT: Jennifer Bekker

GUESTS: Alexis Picilo (TWU), Oscar Rios (TWU), Bob Desiderato & Teri Lupo (Friends of the Denton Public Libraries), Randy Simmans (DPL)

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None present

2. ITEMS FOR CONSIDERATION

A. LB19-026 Approved minutes of March 11, 2019. Greenlaw motioned to approve. Cantu seconded. Unanimous approval.

B. LB19-025 Received a report and hold a discussion regarding the Friends of the Denton Public Libraries organization and the review and processing of library donation and discarded materials. Desiderato, President of the Friends of the Denton Public Libraries, presented about FOL. Categorized as 501(c)3 all-volunteer organization. They have two main purposes: 1. Raise funds 2. Maintain an association of people who will support the library. Fundraising is done through the bookstore, quarterly book sales, memberships and donations. All funds go back to the library. Most years they donate \$25,000 annually. Most of the funds go to Summer Reading Program. FOL has a Facebook identity and uses PayPal for memberships and donations. Problems facing the organization include an aging board and the increasing digital nature of reading. Mr. Desiderato encouraged everyone to join and become volunteers.

C. LB19-022 Received an informational report regarding the material donation process at the Denton Public Library. Randy Simmans, Library Assistant II at the North Branch, presented on reviewing donations of books. About 48,000 items are donated to the library each year. In addition, the library conducts ongoing collection maintenance by removing out-of-date or damaged materials. The library implemented Collection HQ software to better identify what items to pull from the library collection. Weeded materials and donations all must be processed and handled. That means 60,000 plus books need to be dealt with. Simmans determines what goes to the book sale and what goes into recycling. 70% of donations recycled due to poor condition. The remainder mostly go to Friends of the Library. Some are given to United Way, County Jail. Donations are only received at the North Branch, with a limit of two bags or boxes daily.

D. LB19-021 Received an informational report regarding the Emily Fowler Library Foundation. A \$25 donation made, but otherwise no change. Bekker is scheduling a meeting after April.

E. LB19-023 Consider recommending approval of the following Denton Public Library Policy updates:

- Food and Drink Policy – reviewed, no changes

- Reference Policy – reviewed, no changes, discussed when Book a Librarian is the appropriate service to offer instead of drop in
 - Drive-Up Window Service Procedure – changing from Policy to Procedure, no changes
- Motion to approve Cantu. Seconded Greenlaw. Unanimous approval of all proposed policy updates.

F. LB19-024 Receive a report and hold a discussion regarding:

- 2019 Summer Reading Challenge – theme “A Universe of Stories” added an App from Read Squared. Blast Off Kick-off a bit more modest than in the past. Instead, a.m. donuts and balloons. Free book for anyone who reads 5 hours, provided by Friends of Denton Public Library. Closing event-celebrations at the branches with games and activities. Putting money used in past from water rental to enhancing prize drawings. After 10 hours of reading, get entry into prize drawing. With each 5 more hours, get a new entry into the drawings.
- FY19/20 Library Budget Requests – After four budget requests submitted, Trey Ford found a cheaper alternative to phone notification system which was originally proposed. This cheaper alternative adds an extra text notification system. \$10,000 instead of \$13,500. Other budget requests: Archival software hosting, adding hotspots and sound abatement measures.
- Library Master Plan – Godfrey and Associates had three focus groups and public meeting, as well as meeting with paraprofessional staff. Planning a meeting with librarians. Will start getting reports that will drive analysis.
- Library Classes & Events – Two programs that got public feedback. Uniquely You -Transgender Storytime and a teen LGBTQ Meetup - 2 concerned citizens upset about this; many social media compliments. The teen LGBTQ has been renamed and the description clarified and is included in the proposed summer program offerings. The proposed summer classes and events were reviewed.
- TLA Branding Iron Award—Kerol Harrod developed a project with DTV, Sarah Fullwood, and other library and city staff members to film a commercial for last year’s summer reading program & won TLA Branding Iron.

3. Concluding Items

At Keep Denton Beautiful event/ Red Bud Festival, Denton Public Library will do story time and booth.

Cantu motioned to adjourn. Greenlaw seconded.
The meeting adjourned at 6:32 p.m.

Respectfully,

Amy Taylor, Secretary

Sashenka Lopez, President