

**DRAFT MINUTES
AIRPORT ADVISORY BOARD
February 13, 2019**

After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a regular schedule meeting on Wednesday, February 13, 2019 at 5:30 p.m. in the Airport Terminal Building Meeting Room at 5000 Airport Road, Denton, Texas, during which the following items were considered:

AIRPORT ADVISORY BOARD IN ATTENDANCE: Chairman Bob Tickner, Vice Chairman Robert Ismert, Ed Ahrens, Arun Pookulangara, Sandra Chandler, Micah Hope, Michael Upshaw.

BOARD MEMBERS ABSENT: N/A

STAFF MEMBERS PRESENT: Scott Gray, Airport Manager; and Chase Patterson, Airport Operations/Maintenance Supervisor; Trey Lansford, Deputy City Attorney, and Leanne Hood, Administrative Assistant and acting Recording Secretary.

PUBLIC PRESENT: Mike Montefusco

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance

2. ITEMS FOR CONSIDERATION experiencing

A. Consider approval of the Airport Advisory Board Meeting Minutes of January 9, 2019.

Member Hope made a motion to approve the minutes from January 9, 2019. Member Chandler seconded the motion. Motion carried unanimously (7-0).

B. Receive a report, hold a discussion on the FAA's Part 139 Inspection.

Patterson discussed the preliminary Part 139 inspection. Eight members of the FAA's compliance/inspection team spent the day with Airport staff focusing on movement area pavement and lighting, security fencing, fuel farms, and ARFF capabilities. A follow-up night inspection was conducted to insure all runway and taxiway lights and signs were functioning, as well as ensuring the reflectivity of the pavement markings. Over the next few weeks the inspectors will be compiling notes and submitting their final report in the next couple of weeks.

Patterson reported the Fire Department ARFF vehicle has been down for the past month. They are currently evaluating options and coordinating with fleet and finance to have on the schedule to replace. A date for the replacement is not set.

Upshaw inquires about any current RFP's. Gray responds that several brands have given quotes and the company chosen will have to go through the appropriate procurement process.

Chair Tickner inquires if feedback has been given in regards to the inspection and what will need to be done. Patterson responds that striping on runways and taxiways and dirt work for erosion issues were pointed out. Any additional needs are not specific to Part 139, but are items that need to be finished such as the fencing project.

C. Receive a report, hold a discussion on the Monthly Operations Report.

Patterson presented the January operations numbers, indicating that operations were down 5.5%. Local operations were down 12.1%, likely due to weather.

Upshaw inquires what IFR itinerant and VFR itinerant means. Patterson responds that IFR means that pilots file a flight plan and VFR is a visual flight rules.

Patterson reported fueling is down a total of 18.5%. Jet A is down 28.2% while AvGas is up 38.4%. The self-serve fuel station is currently back in operation.

Patterson reported Based aircraft has remained the same.

Patterson informed there were three alerts. On January 12th a Cessna 210 flying to Meacham began to have engine misfire issues. While flying over DTO, the engine seemed to return to normal and the pilot continued to Meacham, only to declare another emergency and land safely at DTO. On January 17th a Cessna 172 had a flat tire as it took runway 36 for takeoff from A7. The aircraft was removed from the runway by the FBO after a brief 15 minute shut down. On January 29th an Experimental lost engine power and had to be pushed clear of the runway at A4. This resulted in a 10-15 minute shut down.

Patterson continued with wildlife management stating there were buzzards on the January 5th, pyros were used to mitigate. Pyros were used to mitigate several Starlings on January 8th. Remains were found on January 11th and 28th, both were collected and put in the bird track database.

Chair Tickner inquires about other options for mitigation. Patterson responds that we are currently looking at other options. Gray adds that the Airport is currently reviewing and updating the Wildlife Management Plan.

D. Receive a report, hold a discussion on the Monthly Construction Report.

Patterson reported the Schweizer Road and Taxilane Papa project has been awarded to Dickerson Construction Company. Construction will begin over the next few weeks. The first pre-construction meeting is being held February 14th, 2019.

West Parallel Runway construction contractor stripped top soil and is continuing excavation. They have been provided information on the power cable to the ASOS that should allow them to locate the cable and continue excavation in this area until the ASOS is relocated. The north fence line is complete, and all trees have been cleared.

Upshaw inquires where the ASOS will be relocated. Gray responds that the ASOS will be moved to the glide slope.

Patterson reported the North End Gate Installation estimate has been received and the Airport is awaiting the installation schedule. The project is anticipated to be completed this month.

Patterson gave an update on the proximity card access stating that materials have been received and prep for installation has begun. Software was installed in December with hardware installation and implementation to begin Friday, February 15th.

Patterson Reported staff has coordinated the review for the Freese and Nichols engineers' evaluation with the City's Engineering Department. The original road construction does not meet the current road design. Freese and Nichols has updated their evaluation to include meeting the current standard. In order to meet the current city standards the engineer's estimate has increased to \$2.6M. The Airport is working with the Finance Department on additional funding options.

E. Receive a report, hold a discussion on the Council Airport Committee and/or City Council aviation-related items.

Gray reports that there are several items scheduled to go to the Council Airport Committee. The items are not included due to them not being finalized yet. There will also be an Enterprise Fund discussion on April 2nd.

Tickner inquired about GreenPoint lease transition moving to Council. Gray responded that there has not been a new tenant determined to date.

F. Discussion and possible action to modify Airport Advisory Board Meeting Schedule

No changes were requested. The next meeting is on March 13, 2019.

G. Concluding Items

Gray stated that he will be bringing the TxDOT ON-Systems Report regarding Loop 288 and FM 1515 (Airport Road) to the March 13, 2019 Meeting.

With no further business, the meeting was adjourned at 6:19 p.m.

Approved (4-0)

X 
Bob Tickner
Chairman

X 
Leanne Hood
Recording Secretary