

**MEETING MINUTES
AIRPORT ADVISORY BOARD
January 9, 2019**

After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a regular schedule meeting on Wednesday, January 9, 2019 at 5:30 p.m. in the Airport Terminal Building Meeting Room at 5000 Airport Road, Denton, Texas, during which the following items were considered:

AIRPORT ADVISORY BOARD IN ATTENDANCE: Chairman Bob Tickner, Vice Chairman Robert Ismert, Ed Ahrens, Arun Pookulangara, Sandra Chandler, Micah Hope.

BOARD MEMBERS ABSENT: Don Merki.

STAFF MEMBERS PRESENT: Scott Gray, Airport Manager; and Chase Patterson, Airport Operations/Maintenance Supervisor.

PUBLIC PRESENT: None

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance

2. ITEMS FOR CONSIDERATION

A. Consider approval of the Airport Advisory Board Meeting Minutes of December 12, 2018

Member Ahrens made a motion to approve the minutes from December 12, 2018. Member Hope seconded the motion. Motion carried unanimously (6-0).

B. Receive a report, hold a discussion on an Airport Development Update.

Gray followed up on the hangar development plan that was discussed at the November meeting. Three proposed development sites were presented for hangar spaces. Lot 5A, which will be predominantly aircraft storage, will be a corporate hangar that will likely be opened to others due to additional space. Concerns from the City Engineering department led to a change in where the road would be put in for Lot 5A. Chair Tickner inquired about the reasoning and access. Gray responded that it had to do with City standards and separations from intersections. When a survey is completed, the project will move forward. Lot 5B has been ongoing and is moving forward. It will start as a manufacturing site, and the larger facility hangar will be built. Once completed the larger facility will turn into the manufacturing site and the airplane will go into the hangar. The Lot 5B facility will be used to manufacture parts for military helicopters, which could lead to bringing helicopters in. Site 7 will have a 100x100 hangar in the first phase. Once completed the second phase will begin to add a second hangar for rental/aircraft storage. The future build will happen after buildings 1 and 2 are completed and will include two additional hangars depending on the market.

C. Receive a report, hold a discussion on the Monthly Operations Report – December 2018

Patterson presented the December operations numbers, indicating that operations were up 5 ½% for the month compared to December 2017. Finished the year compared to last year over 14% ahead. Still down just over 17% in IFR traffic. In December there were 7 days under 20 operations due to weather. Denton Enterprise Airport sits 9th in Texas, 10,000 ops less than McKinney and 20,000 ops less than Meacham.

Patterson reported fueling is down in Jet A with an increase in AvGas.

Patterson reported Based aircraft has remained the same.

Patterson informed there was one alert, a Cessna 152 had engine fire on startup on South Ramp. Line services extinguished the fire.

Patterson continued with wildlife management stating there were hawks but nothing major to mitigate.

Chair Tickner inquires what constitutes a based airplane. Patterson responds that we contact all tenants and ask for a copy of their based aircraft report. The report is used when hangar inspections occur, which typically happen quarterly to every 180 days. Gray added that if the owner has a lease to have the airplane at our location, it will be called based. These are the guidelines that all airports follow.

D. Receive a report, hold a discussion on the Monthly Construction Report – November 2018

Patterson reported the status has not changed with the Schweizer Road and Taxilane Papa project.

West Parallel Runway construction contractor installed material/fencing around the work site. The contractor has begun clearing trees on the north end and the south end.

Patterson reported that the Quebec hangar restroom was opened December 27th and that all tenants were sent a notification through the Airport's Constant Contact system.

Patterson reported the North End Gate Installation status is unchanged.

Patterson gave an update on the proximity card access stating that the contractor has received the materials and is prepping for installation. The access will begin with the Quebec tenants.

Member Ismert inquired if we have started doing any type of certification to enter the airport environment. Gray responded that there is a drivers program currently available and that is for safety. In order to get the proximity card, you must complete the drivers training program.

E. Receive a report, hold a discussion on the Council Airport Committee and/or City Council aviation-related items

Gray reports there is nothing new or pending and there will likely not be a Council Airport Committee meeting for the month of January.

F. Discussion and possible action to modify Airport Advisory Board Meeting Schedule

No changes were requested. The next meeting is on February 13, 2018.

G. Discussion and possible action to add Board Member requested item on a future agenda.


No items requested.

With no further business, the meeting was adjourned at 6:30 p.m.

Approved (7-0)

X 

Bob Tickner
Chairman

X 

Leanne Hood
Recording Secretary