

**City Council Airport Committee
Tuesday, November 27, 2018
DRAFT Meeting Minutes**

After determining that a quorum was present, the City of Denton Council Airport Committee convened in a meeting on Tuesday, November 27, 2018, at 10:04 a.m., at Main City Hall in the City Hall Conference Room, 215 E. McKinney St., Denton, Texas.

PRESENT: Mayor Chris Watts and Council Member Don Duff.

REGRETS: Council Member and Committee Chair, John Ryan.

STAFF PRESENT: Trey Lansford, Deputy City Attorney, Scott Gray, Airport Manager, and Theresa Jaworski, Recording Secretary.

OTHERS PRESENT: Orian Johnson, University of North Texas student.

Scott Gray, Airport Manager brought the meeting to order.

Council Member Don Duff nominated Mayor Chris Watts as acting Chair, in the absence of Council Member John Ryan.

Watts advised that the Committee would go into Closed Session at 10:05 a.m.

1. CLOSED MEETING

- A. CAC18-025** – Deliberate regarding Real Property - Under Texas Government Code 551.072; Consultation with Attorneys - Under Texas Government Code Section 551.071.

Discuss, deliberate, and receive information from staff and provide staff with direction pertaining to Airport lease and permit policies, procedures, terms and rates where the deliberation of same in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person or potential litigation. Consultation with City's attorneys regarding legal issues associated with Airport leases and permits where a public discussion of these legal matters would conflict with the duty of the City's attorneys to the City of Denton, the Denton City Council, and the Council Airport Committee under the Texas Rules of Disciplinary Conduct of the State Bar of Texas, or would jeopardize the City's legal position in negotiations or potential litigation.

Following the completion of the Closed Meeting, the Council Airport Committee convened in a Regular Meeting at 10:11 a.m. to consider the following items:

2. REGULAR MEETING

- A. CAC18-030 - Consider approval of the City Council Airport Committee Meeting Minutes of October 23, 2018.**

Council Member Duff made a motion to approve the minutes as presented. Mayor Chris Watts seconded the motion. The motion was approved unanimously with a vote of (2-0).

B. CAC18-029 - Receive a report, hold a discussion and provide staff direction on a comparison of other area Airport Boards and Committees.

Gray explained the item as a follow-up to one of the requests from the last meeting regarding the Airport Board and Committee makeup.

In 2011, the City Council adopted several ordinances establishing three entities, two boards and a committee: the Airport Advisory Board, the Economic Development Partnership Board, and the City Council Airport Committee.

Gray directed the Committee's attention to the information provided for this item, comparing some of the DFW Airport's boards, commissions and committees to the City of Denton's. The comparison was with some of the airports in "sister" cities or: Addison, Arlington, McKinney and Meacham. Of these entities the only one that has a board is Addison. They have a Council appointed airport board but it hasn't met in eight to ten years. The only exception is the Ft. Worth system that meets monthly.

Gray continued with three options for the Committee's consideration. The option chosen will assist the Legal and Airport staff to draft guiding documents moving forward.

Option 1: Keep the existing boards and committee structure and purview.

Option 2: Revise existing boards and committee structure and the purview with the guiding documents coming forward. This could include addressing some of the past concerns, specifically regarding lease approval and recommendations for the leasing and development policy document that will be coming forward. That will be helpful in curtailing some of the issues taking place in the 2010 time frame. The Airport Advisory Board will return to making recommendations to the City Council on all items, moving them from an advisory board to a decision-making board or what is called a quasi-judicial board.

Watts commented that these decisions need to be made by the full Council. Decisions on these options should not be made by just two Council Members. The full Council made these decisions in the beginning and it would be more appropriate to have this discussion with the full Council as it is a whole different City Council.

Watts noted the absence of staff recommendation included in the information and advised that when it is presented to full Council, point out the pros and cons of each option, offering a fresh start with details on each of these options to make an informed choice on policy.

Duff agreed that the information needs to be presented to full Council to make the decisions on the options.

Gray stated that it was staff's intention to take the options to full Council, as they are interconnected with Airport's rules and Chapter 3, then asked if the Committee would recommend that all be presented at the same time.

Watts directed staff to include all items in the presentation to the City Council.

3. CONCLUDING ITEMS

Watts asked for any concluding items.

Gray advised that next month's (December's) meeting will be canceled, since the date would be Christmas Day, unless pressing items arise that should be addressed by the Committee.

Duff suggested that if that is the case, the meeting should be scheduled after Christmas not before.

Gray stated that the next meeting would be around the third week in January.

With no more items to address, the meeting was adjourned at 10:19 a.m.