

**Notice of Meeting**  
**BOARD OF TRUSTEES OF THE GALVESTON WHARVES**  
**Regular Monthly Meeting**  
**Tuesday, October 27, 2020 - 9:00 a.m.**  
**Port of Galveston**  
**123 Rosenberg Avenue, 8th Floor**  
**Galveston, TX 77553**

**NOTICE OF MEETING**

**One or more member of the Board of Trustees of the Galveston Wharves may attend the Regular Monthly Meeting scheduled at 9:00 a.m. on October 27, 2020 at the Port of Galveston, 123 Rosenberg, Galveston Texas 77550, by video-conference in order to advance the public health goal of limiting face-to-face meeting (also called "social distancing") to slow the spread of the Coronavirus (COVID-19)**

**There will be no public access to the location described above. The Galveston Wharves Board meeting will be live stream through the Port of Galveston Website.**

**BOARD OF TRUSTEES**

**Chairman Albert P. Shannon**  
**Vice Chairman Elizabeth Beeton**  
**Trustee Craig Brown**  
**Trustee Harry D. Maxwell, Jr.**  
**Trustee E.L. "Ted" O'Rourke**  
**Trustee Jeff Patterson**  
**Trustee Todd P. Sullivan**  
**Rodger Rees, Port Director/CEO**  
**Anthony P. Brown, Port Attorney**

**A. CALL TO ORDER**

- A.1. Roll Call**
- A.2. Declaration Of Quorum**
- A.3. Pledge Of Allegiance**
- A.4. Invocation**

**B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE**

**C. PRESENTATIONS AND ANNOUNCEMENTS**

Trustee DeVries

**D. GENERAL BUSINESS**

**D.1. COMMENTS FROM THE PUBLIC**

The Public will be permitted to submit public comments electronically. Comments can be submitted

to: [HTTPS://WWW.PORTOFGALVESTON.COM/FORMCENTER/PUBLIC-COMMENT-FORM-2/PUBLIC-COMMENT-FORM-36](https://www.portofgalveston.com/formcenter/public-comment-form-2/public-comment-form-36)

**D.2. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES**

Documents:

[MINUTES ANNUAL MEETING 09 29 2020.PDF](#)  
[MINUTES REG. MONTHLY MEETING 09-29 2020.PDF](#)

### **D.3. PORT DIRECTOR'S REPORT**

Documents:

[2020 OCTOBER 27 PDR DRAFT.PDF](#)

## **E. BUSINESS ITEMS**

### **E.1. Consider And Approve CFO Report - Consent Agenda**

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[1. CFO RPT.PDF](#)  
[A.PDF](#)  
[B.PDF](#)  
[C.PDF](#)  
[D.PDF](#)  
[E.PDF](#)  
[F.PDF](#)  
[G.PDF](#)  
[H.PDF](#)

### **E.2. Consider And Approve Portfolio Performance Analysis Report, Summary Of Investment Detail Of The Galveston Wharves Pension Plan For Period Ending September 30, 2020 And Discuss And Consider Any Percentage Changes In The Fund Mix That Be Necessary To Increase Investment Results**

Documents:

[E.2.PDF](#)

### **E.3. Consider And Approve The 2020 Operating, Renewal & Replacement And Capital Improvements Budget**

Documents:

[E.3.PDF](#)

### **E.4. Consider And Approve Giving Authority To Port Director To Execute An Agreement Awarding A One-Year Contract, With The Option To Renew For A**

**Three-Year Term, To LAZ Parking Services To Provide Shuttle And Lot Attendant Services Pending Legal Review Of Agreement**

Documents:

[E.4.PDF](#)

- E.5. Discuss And Approve Expenditures On Engineering And Infrastructure Improvements Necessary For The WWO Relocation At An Amount Not To Exceed And Additional Amount Of \$1,200,000 And Delegate The Authority To The Port Director To Enter Into Agreements Necessary To Complete The Improvements**

Documents:

[E.5.PDF](#)

- E.6. Consider And Approve Appointment Of Committees Of The Board Of Trustees**

**F. RECESS INTO EXECUTIVE SESSION**

- F.1. ANNOUNCE GOING INTO EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE**

**Section 551.071 (1) and (2) - Consultation with Attorney**

- a. Deliberate Pending Legal Issues Raised by Legal Council
- b. Discuss Gulf Copper
- c. Discuss Trustee Conflict
- d. Discuss Cruise Line Operating Agreements

**Section 551.074 - Personnel**

- a. Deliberate the Appointment, Employment, Evaluation, Reassignment, or Duties of a Public Officer or Employee, Including without Limitation the Port Director

**Section 551.072 - Real Estate**

- a. Discuss Issues Relating to Value of Real Property Owned and Operated by Port
  - o WWO

**Section 551.087 - Economic Development Negotiation**

- a. Discuss and Deliberate Regarding Commercial or Financial Information Received from a Business Prospect Seeking to Locate, Stay, or Expand at the Port of Galveston, or Deliberate the offer of a Financial or Other Incentive to such a Business Prospect

**ADJOURNMENT OF EXECUTIVE SESSION**

**G. RECONVENE REGULAR MONTHLY MEETING**

**H. BUSINESS ITEMS CONTINUED**

- H.1. Discuss And Consider Funding A \$2 Million Contribution To Pelican Island Bridge Project**

Documents:

[H.1.PDF](#)

**I. COMMENTS FROM THE BOARD OF TRUSTEES**

Pursuant to Texas Government Code Section 551.0415, Trustees may report on any of the following items:

1. Expressions of thanks, gratitude, and condolences
2. Information regarding holiday schedules
3. Honorary or salutary recognition of a public official, public employee, or other citizen
4. Reminders regarding Galveston Wharves events
5. Reminders regarding community events
6. Health and safety announcements

**J. SET DATE OF NEXT BOARD MEETING, TIME AND LOCATION**

**K. ADJOURNMENT**

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

**I certify that the above Notice of Meeting was posted in a place convenient to the public, in accordance with Chapter 551 of the Texas Government Code, on or before 4:00 p.m. Friday, October 23, 2020.**

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**Rodger Rees, Port Director/CEO**

**PLEASE NOTE:**

**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THE PORT'S OFFICE, 123 ROSENBERG, GALVESTON, TEXAS 77550 (409-765-3921).**