

September 25, 2020

**PARKS AND RECREATION BOARD  
NOTICE OF REGULAR/WORKSHOP MEETING**

Pursuant to Governor Ron DeSantis' Emergency Order 20-69, and amended by EO 20-172, THE PARKS AND RECREATION BOARD OF THE CITY OF TAMARAC, FLORIDA will conduct its meeting on Tuesday, October 6th, 2020 at 4:30 p.m., using communications media technology (CMT). One or more City of Tamarac Commissioners may be in attendance at this meeting.

**AGENDA**

1. **CALL TO ORDER**
  - a. Roll Call
  - b. Pledge of Allegiance
  - c. Approval of minutes of 09/08/20
2. **Special Events – Update on City events.**
3. **DIRECTOR'S REPORT**
  - I. Happenings/Upcoming Events
  - II. Commission Issues
  - III. Capital Projects
4. **NEW BUSINESS**
  - a. Community Center Remediation
5. **OLD BUSINESS**
  - a. Parks and Recreation Facility/Program updates.
6. **OTHER BUSINESS**
  - a. Any other business as may come before the Board
  - b. Public Participation
  - c. Questions and Answers
  - d. Next meeting date: To be announced.
7. **ADJOURNMENT**

All Board members are urged to attend this meeting. All meetings are open to the public. Any Board member who can not attend this meeting should call the City Clerk's Office at (954) 597-3505.

**In the event there is no quorum for this meeting, the meeting may be held as a Workshop instead of a Regular Meeting. Although no formal action can be taken at Workshop, discussion may be held.**

Pursuant to Chapter 286.0105, Florida Statutes, if a person decides to appeal any decision made by the Parks & Recreation Board with respect to any matter considered at such meeting or hearing, he may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is based.

**The City of Tamarac complies with the provisions of the Americans With Disabilities Act. If you are a disabled person requiring any accommodations or assistance, please notify the City of such need at least 72 hours (3 days) in advance.**

**PARKS AND RECREATION BOARD – October 2020**

- I. Happenings/Upcoming Events:
  - Drive-in Movie Night was held on Friday, October 2<sup>nd</sup> at the Tamarac Sports Complex.
  - Drive Thru Halloween Haunt to be held on Friday, October 23<sup>rd</sup> 6-8pm at the Tamarac Sports Complex.
  - The Community Center and Recreation Center will remain closed.
  - Virtual classes have been ongoing.
  - Food Distribution through December. October dates: 5, 14, and 21
  
- II. Commission Issues
  - Ellis Management renewal
  - East Side Feasibility Study
  
- III. Old Business
  - Parks Projects Update
  - Parks & Recreation Foundation Update
  
- IV. New Business
  - Sports Update
    - City-run leagues: All the Sports Leagues are still on hold.
  
- V. Upcoming Meetings/Calendar items – TBD

**CITY OF TAMARAC  
PARKS AND RECREATION BOARD MEETING  
September 8, 2020  
MINUTES**

1. **CALL TO ORDER:** – The meeting was called to order at approximately 4:30 p.m. on Tuesday, September 8, 2020, Microsoft Teams Virtual meeting

a. **ROLL CALL:**

**PRESENT:**

Percy Johnson, Chair  
Barbara Tarnove, Vice-Chair  
Carl Williams  
Barry C. Harris

**ABSENT:**

Natasha Exemar

**ALSO PRESENT:**

Greg Warner, Director of Parks & Rec.  
Linda Probert, Assistant Director of Parks & Rec.  
Germania Roman, Adm. Coordinator

- **PLEDGE OF ALLEGIANCE** – Done.
- **Minutes of 03/03/20** – Barbara Tarnove moved to approve the minutes as submitted, seconded by Carl Williams.

VOTE:

ALL VOTED AYE

2. **Recreation Staff – Update on programming:**

Mr. Warner introduced Ms. Parish Garrett, Site Supervisor at the Tamarac Recreation Center, who explained to the members of the Board that she works closely with the youth programs. The majority of the programs are normally onsite but, due to COVID-19 the youth programs have been put on hold. Ms. Garrett has been working hard and creatively with her staff and continues offering new online classes such as Ballet, Tap, Jazz, and Hip-Hop.

Ms. Garrett said the City has put together a program called Learn, Play, Engage. This is a kids program that will provide an opportunity for students grades 3 to 6 to complete their virtual studies. The program fees are: Residents \$90, Non-Residents \$130 per week. The program will be held from 7:30 a.m. to 4:30 pm at the Tamarac Recreation Center. Unfortunately, no one has signed up for the program as of yet.

Ms. Garrett also mentioned to the members of the Board that a Drive Thru Halloween Hunt will be held on Friday, October 23<sup>rd</sup> from 6 p.m. to 8 p.m. at the Tamarac Sports Complex.

Ms. Tarnove suggested an email to be sent out to the members to spread the word and also to advertise it online.

Ms. Garrett said any suggestions are always welcome in order for the department and the programs to succeed.

Ms. Garrett mentioned to the Board she is also working on Winter Break Camp and Spring Break Camp program, with the respective safety measures for the children and staff.

DISCUSSION WAS HELD.

Ms. Garrett left the meeting at 4:49 p.m.

### **3. New Business:**

#### **a. East Side Park Feasibility Study**

Mr. Warner explained to the members of the Board that a Consultant was selected to carry out the East Side Parks Feasibility Study. On September 23<sup>rd</sup>, 2020, during the City Commission meeting, the agreement will be approved. The study will be conducted by Miller Legg and Associates, Inc. One of Miller Legg's partners on this project is Green Play. Green Play is a key player in the National parks and recreation field. Green Play has developed their own methodology for level of service analysis which will be used on this study.

Mr. Warner said Miller Legg will conduct an inventory analysis, identifying site location needs and improvements over 5 and 10 year phasing periods and draft a feasibility concept plan. The study will take approximately 8 months.

Mr. Warner said once the study is completed, the final report will be submitted to the City Commission Officials to be approved and adopted. It will be used to prepare the Capital Projects plan and included in the city budget.

#### **b. Future Meetings**

Mr. Warner mentioned to the members of the Board that there is a potential for the next meeting of the Board will be held in person instead of virtual. The current Governor's order runs out on September 30.

Mr. Warner said there is a lot of internal logistics needed for the meetings to happen online. If we continue online, Board needs to determine if they wish to continue to meet or suspend meetings.

Ms. Tarnove required the members of the Board to make a commitment and attend the meetings as it only happens once a month.

Mr. Johnson would not like to attend in person meetings as he does not feel safe. Action to be taken pending the Governor's decisions. Board decided they want to continue meeting monthly.

DISCUSSION WAS HELD

### **4. Old Business**

- a. The City Parks are open to the public excluding the restrooms.
- b. Football and soccer fields are available for rent.

- c. The Playground at the City parks will remain closed until further notice. Will reopen in the future when Phase II takes place.
- d. Basketball court at the Tamarac Sports Complex and Waters Edge will be opening this weekend.

## **5. Director's Report**

- a. Mr. Warner went over some of the actual happenings within the department such as:
  - The Fitness Center will be opening 7 days a week, starting September 19, 2020
  - City Pool will reopen Saturday, September 12, for weekends only. Pool use will be restricted to 30 people at a time.
  - Farmers Market is open on Sundays from 9 – 2 p.m.
  - Tamarac Community Center and Tamarac Recreation Center are closed to the public.
  - Virtual classes have been ongoing free of charge now but, starting on October 1<sup>st</sup>, a fee will be charged, staff will be in charge of entry control. Classes have been going very well.
  - Food distribution partnership with Feeding South Florida will continue until December. Once the schedule is out, information will be sent out to the members of the Board.
  - There will be no Veterans Ceremony this year due to pandemic. Staff is working on an alternative for the event.
  - Turkey Trot will be offered virtually. People can sign up and each participant will receive a t-shirt and a medal.
  - City Holiday Events will be decided on at beginning of October.

### **b. Commission Issues**

- Mr. Warner mentioned to the members that during the last Commission Meeting he created a plan to put together the “Diversity, Equity and Inclusion Advisory Board” with the purpose of making recommendations based upon the recognition and identification of the opportunities created by the growing diversity of the City’s population. This Board will also promote appreciation, acceptance and respect for cultural and ability differences.

Once the City Attorney reviews, then it will be brought back to the City Officials for execution.

### **c. Capital Projects**

- The Aquatic Center Annex will be completed by fall.
- The Sports Complex Concession Stand will be completed by winter.
- The Waters Edge Park playground fence will be completed after the Public Art Committee reviews the proposals and determine which the best option.
- Eight proposals are been received for the Caporella Park project enhancement.
- Four proposals were received and will be reviewed within the next weeks to determine the best option for the Sunset Point Park art project.

c. Others

- The Golf Tournament was cancelled and rescheduled for fall 2021.
- The Bowling Tournament will be taking place in the spring of 2021.
- The Foundation is looking for new ways of fundraising.
- The Foundation will be partnering with the Chamber of Commerce on their Golf Tournament that will be held on November 6<sup>th</sup>, 2020. Proceeds raised at this event will provide funding for the Foundation.

• **Other Business:**

- a. **Any Other Business as may come before the Committee** – Discussion held above.
- b. **Public Participation** – None.
- c. **Questions and Answers** – Done.
- d. **Next meeting date** – The next meeting will be held on Tuesday, October 6, 2020, at 4:30 p.m. at the Parks and Recreation Admin. Building.

**ADJOURNMENT:** Having no further business, the meeting adjourned at approximately 5:25 p.m.

Germania Roman