

**Notice Regarding Public Participation and
Heritage Preservation Commission
Members/City Staff Attendance**

Due to the COVID-19 (coronavirus) public health emergency, and in an effort to reduce in-person meetings that assemble large groups of people, Governor Greg Abbott has granted a temporary suspension of certain rules that allows for (1) commission members and city employees to participate in Heritage Preservation Commission meetings via videoconference call or other remote electronic means without a physical quorum of commission members being present at the site of the meeting; and (2) the use of videoconferencing and other remote means to allow the public to observe and/or hear the meeting.

In an effort to reduce the spread of the virus, for the April 15, 2020 Heritage Preservation Commission meeting, *individuals will not be allowed to physically attend the meeting.* Individuals will be able to listen to the meeting via telephone conference call.

To listen to the meeting via telephone conference call, dial any of the following phone numbers:

(469) 309-4015

(888) 210-1560

Enter Meeting ID (PIN): 516050

If you encounter any problems joining or participating in the meeting, please call our help line at (469) 309-4260 for assistance.

A physical quorum of the Heritage Preservation Commission may not be present during the meeting as some Commission Members may choose to participate in the meeting remotely as permitted by Governor Abbott's suspension of various statutes that may be interpreted to require face-to-face interaction between members of the public and public officials.

A G E N D A

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas to be held in the City Council Conference Room at City Hall, 401 S. Rogers on **April 15, 2020 at 2:00 p.m.** **Some Commission Members may participate via teleconference.**

Heritage Preservation Commission Members:	Becky Kauffman Glinda Felty Shannon Simpson Peggy Crabtree Curtiss Thompson Jeff Smith Whitney Spillman
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Planning & Zoning Commission Liaison:	Bonney Ramsey
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Building & Community Services Liaison:	Jose Martinez
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Heritage Preservation Officer:	Anita Simpson
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City Council Liaison:	Mary Lou Shipley
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1. Call to Order
2. Approve minutes of meeting held March 5, 2020
3. Consider approval of renewal HT tax exemption applications
4. Consider approval of new HT tax exemption applications
5. Consider previously tabled HT tax exemption applications
6. Comments by Commission members and Heritage Preservation Officer
7. Adjourn

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469/309-4005 or (TDD) 1-800-RELAY TX.

Notice of Potential Quorum

***One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.***

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers/Conference Room at City Hall, 401 S. Rogers on **Thursday, March 5, 2020** at **5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
Glinda Felty
Shannon Simpson
Peggy Crabtree
Jeff Smith
Whitney Spillman

Planning & Zoning Commission Liaison: Bonney Ramsey
Heritage Preservation Officer: Anita Simpson
City Council Liaison: Mary Lou Shipley
Guests: Gary Childres

1. Call to Order

Becky Kauffman called the meeting to order at 5:31 p.m.

2. Public Comments

None made

3. Approve minutes of meeting held February 13, 2020

Peggy Crabtree made a motion to approve the minutes of the meeting held on February 13, 2020. The motion was seconded by Shannon Simpson. **All ayes.**

4. Consider Certificate of Appropriateness for 200 S. Rogers Street

Gary Childres presented his plans for a new awning at 200 S. Rogers to the Commission. He explained the type and showed materials it would be made from. There were some questions about water runoff and away from the building. Becky Kauffman noted that an aluminum awning of this size would set a new precedent. Glinda Felty commented that it was well planned. Shannon Simpson provided photos of many types of awnings that had been on that building through the years. Jeff Smith made a motion to approve the Certificate of Appropriateness for 200 S. Rogers Street. Glinda Felty seconded the motion. **All ayes.**

5. Consider approval of renewal HT tax exemption applications

The following properties were reviewed by the Commission:

201 Brown	209 Brown	802 Brown	855 Cantrell
405 Clark Lane	101 S. College	211 Ferris	106 Floyd
109 E. Franklin	105-107 W. Franklin	209 W. Franklin	617 N. Grand
211 Harbin	523 Highland	200 S. Hawkins	105 W. Jefferson
604 W. Jefferson	604 W. Main	716 W. Main	814 W. Main

903 W. Main	910 W. Main	1025 W. Main	1034 W. Main
314 E. Marvin	319 E. Marvin	605 E. Marvin	621 E. Marvin
1219 E. Marvin	207 W. Marvin	412 W. Marvin	707 W. Marvin
219 Monticello	305 Oldham	400 Oldham	233 Patrick
217 S. Rogers	307 S. Rogers	701 S. Rogers	107 Savannah
501 Sycamore	326 W. University	121 Virginia	716 Water

Shannon Simpson made a motion to **approve** the above properties for the 2020 HT exemption. Glinda Felty seconded the motion. **All ayes.**

1009 W. Main—renewal denied; cannot be approved until restoration is complete

Whitney Spillman made a motion to **deny** the above property for the 2020 HT exemption. Jeff Smith seconded the motion. **All ayes.**

6. Consider approval of new HT tax exemption applications

507 W. 2nd 500 W. Madison

The above properties were recommended to be **approved** for the 2020 HT exemption.

217 E. Main—storefront altered, fenestration altered, exterior materials replaced; not eligible for local landmark designation in 2016 HHM survey

The above property was recommended to be **denied** for the 2020 HT exemption.

Peggy Crabtree made a motion to take the recommendations for the above properties. Shannon Simpson seconded the motion. **All ayes.**

7. Consider previously tabled HT tax exemption applications

1404 W. Main 901 W. Marvin

The above properties had been tabled pending receipt of information from property owners. After requested documentation was received the Commission reconsidered the applications. Glinda Felty made a motion to **approve** the above properties for the 2020 HT exemption. Jeff Smith seconded the motion. **All ayes.**

8. Comments by Commission members and Heritage Preservation Officer

Becky gave an update on the COA for 310 Kirvin Street. She is still planning on meeting with that owner about an appropriate replacement door. Jeff Smith inquired about properties with serious maintenance deficiencies in downtown and down Main Street. He suggested sending letters from the HPC about correcting these deficiencies. Anita will discuss with city staff best way to approach this.

9. Adjourn

A motion to adjourn was made by Peggy Crabtree and seconded by Shannon Simpson. **All ayes.** Meeting adjourned at 6:42 pm.

Respectfully submitted by Anita Simpson