

A G E N D A

A regular meeting of the Board of Trustees of the Waxahachie Firemen's Relief and Retirement (FR&R) Fund to be held at Waxahachie Fire Station No. 1, 407 Water Street, Waxahachie, Texas on ***Monday, February 10, 2020 at 8:30 a.m.***

BOARD MEMBERS: Gary Myers, Chairman
Matt Dorsey, Vice Chairman
Scott Safford, Secretary
John Tillery
Lee Statham
David Hill, Mayor
Charles Harris, Finance Director

1. Call to Order
2. ***Public Comments:*** Persons may address the Waxahachie Firemen's Relief and Retirement (FR&R) Fund on any issues. This is the appropriate time for citizens to address the Waxahachie Firemen's Relief and Retirement (FR&R) Fund on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Waxahachie Firemen's Relief and Retirement (FR&R) Fund may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.

3. Consent Agenda

All matters listed under Item 3, Consent Agenda, are considered to be routine by the Board Members and will be enacted by one motion. Approval of the Consent Agenda authorizes the Chairman to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any Board Member.

- a. Minutes of the regular Firemen's Relief & Retirement Fund meeting of January 13, 2020
 - b. Annuity checks for FR&R Retirees and other disbursements for the month of March 2020
4. Discuss Statement of Investment Policy amendments and take any necessary action
5. Discuss Financial Consultant search and take any necessary action
6. Set next meeting date and time of Firemen's Relief and Retirement Fund Board
7. Adjourn

The Waxahachie Firemen's Relief and Retirement Fund reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum
One or more members of the Waxahachie City Council may be present at this meeting
No action will be taken by the City Council at this meeting

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A regular meeting of the Board of Trustees of the Waxahachie Firemen's Relief and Retirement (FR&R) Fund was held at Waxahachie Fire Station No. 1, 407 Water Street, Waxahachie, Texas on Monday, January 13, 2020 at 8:30 a.m.

Members Present: Gary Myers, Chairman
Scott Safford, Secretary
John Tillery
Lee Statham
David Hill, Mayor

Others Present: Lori Cartwright, City Secretary

Members Absent: Matt Dorsey, Vice Chairman
Charles Harris, Finance Director

1. Call to Order

Chairman Gary Myers called the meeting to order and welcomed City Secretary Lori Cartwright back.

2. Public Comments

None

3. Canvass votes for FR&R Firefighter Board Member

Chairman Myers reported his term is expired and Mr. John Rogers nominated Mr. Myers as Chairman of the FR&R Board. He noted there were no other nominees and therefore an election is not required.

4. Administer Oath of Office to Board Member

City Secretary Lori Cartwright administered the Oath of Office to Mr. Gary Myers.

5. Reorganize the Board**Action:**

Mr. John Tillery moved Gary Myers be appointed as Chairman. Scott Safford seconded, All Ayes.

Mr. Lee Statham moved Matt Dorsey be appointed as Vice Chairman. John Tillery seconded, All Ayes.

Mr. Lee Statham moved Scott Safford be appointed as Secretary. Mr. John Tillery seconded, All Ayes.

6. Consent Agenda

- a. Minutes of the regular Firemen's Relief & Retirement Fund meeting of December 9, 2019
- b. Annuity checks for FR&R Retirees and other disbursements for the month of February 2020

Action:

Mr. John Tillery moved to approve items a. and b. on the Consent Agenda. Mayor David Hill seconded, All Ayes.

7. Hear Fourth Quarter Report 2019 from Graystone Consulting and take any necessary action

Mr. Jim Stoker and Mr. Daniel Sullivan, Graystone Consulting, presented the Fourth Quarter Report for 2019.

Mr. Daniel Sullivan reviewed the Fourth Quarter Capital Markets and Performance update. In summary, for the quarter the fund was up 6.07% after all expenses vs. 5.63% for the benchmark, which amounts to approximately \$1,021,000 in investment gains. Year to date the fund was up 20.16% after all expenses vs. 19.11% for the benchmark, which amounts to approximately \$3,001,000 in investment gains. Since inception on 3/31/2004, the fund has returned 7.03% after all expenses vs. 6.46% for the benchmark, which amounts to approximately \$9,080,000 in investment gains. Mr. Sullivan presented a proposed portfolio rebalancing with two scenarios. The Board opted to rebalance with Scenario B as follows:

	01/09/2020 Balance	Rebalance Amounts
1. Delaware LCV	1,986,590	
2. VG LCV ETF	297,000	40,000
3. Polen Capital LCG	1,822,654	
4. VG LCG ETF	550,877	-40,000
5. UMA – Kayne Anderson	1,614,131	
6. UMA – Delaware Int'l	1,926,190	
7. WCM Intl Growth	2,000,630	
8. Victory Trivalent	1,040,283	
9. Driehaus	1,459,810	
10. BRIEF	2,156,679	
11. Blackstock Strategic Income	2,146,338	
12. Federated Core FI	2,250,031	

Action:

Mr. Lee Statham moved to approve Scenario B rebalancing as presented. Mr. Scott Stafford seconded, All Ayes.

Mr. Jim Stoker presented a trustee education class pertaining to the fund's Portfolio Statistics. He reviewed a presentation overview and explained how to measure Risk and Standard Deviation fluctuation of returns around the average. Mr. Stoker reviewed the following:

- Standard Deviation – fluctuation of returns around the average. The higher the Standard Deviation the bumpier the ride.
- Beta – measures the sensitivity of change in a benchmark
- Alpha – outlines how much additional risk the fund is willing to take
- R-Squared – measures the relationship between the movement of the portfolio and the movement of the index
- Tracking Error – volatility of the difference between the portfolio and the benchmark
- Sharp Ratio - a measure of risk-adjusted return. The higher the better

Mr. Stoker explained these are all statistics to let them know how managers are doing noting the metrics are all now in the report for the board to review.

Chairman Myers stated TEXpers recognizes the Portfolio Statistics class as training and earned credit.

8. Consider invoice from Retirement Horizons

Chairman Myers presented an invoice from Retirement Horizons and noted the invoice in the packet was incorrect. He stated the correct amount due is \$1,000.00 for services rendered.

Action:

Mr. John Tillery moved to approve an invoice from Retirement Horizons as presented. Mr. Lee Statham seconded, All Ayes.

9. Consider invoice from Helen R. Duvall, CPA

Chairman Myers presented an invoice from Helen R. Duvall, CPA for services in 2019 totaling \$2,350.00.

Action:

Mr. John Tillery moved to approve an invoice from Helen R. Duvall, CPA as presented. Mr. Lee Statham seconded, All Ayes.

10. Discuss consultant search and take any necessary action

Chairman Myers postponed Item 10 to the next meeting.

11. Set next meeting date and time of Firemen's Relief and Retirement Fund Board

The Firemen's Relief and Retirement Board set their next meeting for February 10, 2020 at 8:30 a.m.

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12. Adjourn

There being no further business, the meeting adjourned at 10:04 a.m.

Respectfully submitted,

Lori Cartwright
City Secretary

MEMORANDUM

TO: FR&R Board Members
 FROM: Amber Villarreal, Acting City Secretary
 DATE: February 10, 2020
 SUBJECT: ANNUITY CHECKS

Please approve the annuity checks for the month of March for the following retirees:

Mrs. James Gilley	Widow Benefits
Alan Morgan	Disability
Jimmy Turner	Service Retirement
John Olin Turner	Service Retirement
Mike Slay	Service Retirement
(Sharon Cobb QDRO Payment)	
John Tillery	Service Retirement
Loyde Junkin	Service Retirement
Don Fuller	Service Retirement
Billy Bratcher	Service Retirement
Larry Evans	Service Retirement
Dwayne Williams	Service Retirement
Don Bennett	Service Retirement
Terry Kuykendall	Service Retirement
Steve Hamilton	Service Retirement
(Denise Hamilton QDRO payment)	
Sam Lewis	Service Retirement
John Chenault	Service Retirement
Rusty Ogletree	Service Retirement
Jeff Sport	Service Retirement
Paul Carrington	Service Retirement
(Carol Nunn QDRO payment)	
Randy Johnston	Service Retirement
Terry Skipper	Service Retirement
Jeff Alexander	Service Retirement
(Lisa Warren QDRO payment)	
James Irvin	Service Retirement
(Lori Irvin QDRO payment)	
David Len Crow	Service Retirement
Randy Muirhead	Service Retirement
Jerry Sykes	Service Retirement
Don Alexander	Service Retirement
Dennis Crecelious	Service Retirement

TOTAL

\$80,662.87