

Notice of Meeting
BOARD OF TRUSTEES OF THE GALVESTON WHARVES
Regular Monthly Meeting
Tuesday, December 17, 2019 10:00 a.m.
Port of Galveston
123 Rosenberg Avenue, 8th Floor
Galveston, TX 77550

BOARD OF TRUSTEES

Chairman Albert P. Shannon
Vice Chairwoman Elizabeth Beeton
Trustee Richard D. DeVries
Trustee Harry D. Maxwell, Jr.
Trustee E.L. "Ted" O'Rourke
Trustee Todd P. Sullivan
Trustee Craig Brown
Rodger Rees, Port Director/CEO
Anthony P. Brown, Port Attorney

Regular Monthly Meeting

A. CALL TO ORDER

A.1. **Roll Call**

A.2. **Declaration Of Quorum**

B. DECLARATION OF CONFLICTS OF INTEREST BY TRUSTEE

C. COMMENTS FROM THE PUBLIC

All wishing to address the Board of Trustees of the Galveston Wharves must sign in with the Secretary of the Board and comments limited to 3 minutes.

D. APPROVAL OF MINUTES OF THE BOARD OF TRUSTEES

Documents:

[MINUTES REG. MONTHLY MEETING 11-29-19.PDF](#)
[MINUTES SPECIAL MEETING 12-12-19.PDF](#)

E. BUSINESS ITEMS

E.1. Consider And Approve CFO Report - Consent Agenda

- Consider Board and Staff Expense Reports (a.)
- Consider Financial Statements (b.)
- Accept Port Investments Report (c.)
- Accept Bank Reconciliation Report and Schedule of Restricted Fund Balances Report (d.)
- Accept Cash Flow Projections (e.)
- Accept Monthly Delinquent Accounts Receivable Analysis (f.)
- Accept Vendor Check Register Report (g.)
- Consider Trade Development (h.)

Documents:

[A..PDF](#)
[B..PDF](#)
[C..PDF](#)
[D..PDF](#)
[E..PDF](#)
[F..PDF](#)
[G..PDF](#)
[H..PDF](#)

E.2. Consider And Approve Galveston Wharves Strategic Master Plan

Documents:

[E.2.PDF](#)

E.3. Discuss And Consider Galveston Wharves Expense Control Policy

Documents:

[E.3.PDF](#)

E.4. Consider And Approve Contract Management Policy Of The Board Of Trustees Of The Galveston Wharves

Documents:

[E.4.PDF](#)

E.5. Consider And Approve Funding Policy As Required By Texas Pension Review Board

Documents:

[E.5.PDF](#)

E.6. Consider And Approve Amendment No. Six To The Galveston Wharves Pension Plan Relating To A One-Time To Cost Of Living Adjustment Effective January 1, 2020

Documents:

[E.6.PDF](#)

E.7. Discuss And Consider Approval Of The Renewal Of Stevedore Licenses Of Existing Licensed Stevedores

Documents:

[E.7.PDF](#)

E.8. Discuss And Consider Lease Agreement Between The Board Of Trustees Of The Galveston Wharves And Suderman Contracting Stevedores To Lease 4.6 Acres Of Space At Pier 40 For A Month-To-Month Term

Documents:

[E.8.PDF](#)

E.9. Consider And Approve Award Of Professional Services Agreement For Engineering Services For The Design Of Utilities And Roadways For The Cruise Terminal 3 Development Between The Board Of Trustees Of The Galveston Wharves And Freese And Nichols, Inc. For An Amount Not To Exceed \$800,320

Documents:

[E.9.PDF](#)

E.10. Consider And Approve Consulting Agreement With Community Strategies LLC.

Documents:

[E.10.PDF](#)

E.11. Discuss And Consider Compensation Incentive Program Pre-Approved In 2019 Budget

Documents:

[E.11.PDF](#)

E.12. Consider And Approve Dates Of 2020 Regular Monthly Board Meetings

Documents:

[E.12.PDF](#)

F. COMMENTS FROM THE BOARD OF TRUSTEES

G. SET DATE AND TIME OF NEXT MEETING

H. ADJOURNMENT

THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A TRUSTEE DESIRES TO DISCUSS – AS IS THE CASE, THAT SUCH ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED PRIOR TO THE REGULAR AGENDA ITEMS. AS USED IN THIS NOTICE, THE TERM “EXECUTIVE SESSION” MEANS A “CLOSED MEETING” AS DEFINED IN TEXAS GOVERNMENT CODE CHAPTER 551, THE OPEN MEETINGS ACT. THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY SUBJECT, INCLUDING WITHOUT LIMITATION ANY SUBJECT APPEARING ON THIS AGENDA, AS AUTHORIZED BY THE OPEN MEETINGS ACT. FOLLOWING ANY EXECUTIVE SESSION, THE BOARD IN OPEN SESSION MAY TAKE A FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION, AS AUTHORIZED BY THE OPEN MEETINGS ACT.

4:00 p.m. Friday, December 13, 2019

Rodger Rees, Port Director/CEO

NOTE:

Members of the City Council may be attending and participating in discussion.

Members of the public attending the Board Meetings may park at no cost in the Shearn Moody Plaza Parking Garage. The garage is located across the street from the Port Offices.

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, 123 ROSENBERG AVENUE, 8TH FLOOR, GALVESTON, TEXAS 77550 (409-766-6105) TO MAKE ARRANGEMENTS FOR THE SPECIAL ACCOMMODATION.