

A G E N D A

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas to be held in the City Council Chambers/Conference Room at City Hall, 401 S. Rogers Street on **November 14, 2019 at 5:30 p.m.**

Heritage Preservation Commission Members: Becky Kauffman
Shannon Simpson
Peggy Crabtree
Glinda Felty
Curtiss Thompson
Jeff Smith
Whitney Spillman

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Mary Lou Shipley

1. Call to Order
2. **Public Comments:** Persons may address the Heritage Preservation Commission on any issues. This is the appropriate time for citizens to address the Heritage Preservation Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Heritage Preservation Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Reorganize the Commission
4. Approve minutes of meeting held October 10, 2019
5. Consider plans for 108 E. Franklin Street
6. Consider approval of renewal HT tax exemption applications
7. Consider approval of new HT tax exemption applications
8. Comments by Commission members and Heritage Preservation Officer
9. Adjourn

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469/309-4005 or (TDD) 1-800-RELAY TX.

Notice of Potential Quorum
One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers and Conference Room at City Hall, 401 S. Rogers on **Thursday, October 10, 2019** at **5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
 Glinda Felty
 Peggy Crabtree
 Curtiss Thompson
 Jeff Smith
 Whitney Spillman

Heritage Preservation Officer: Anita Simpson

Guests: Hannah Morrell, Chris & Corey Bonnell

1. Call to Order

Becky Kauffman called the meeting to order at 5:33 p.m.

2. Public Comments—none made

3. Approve minutes of meetings held September 12, 2019

Glinda Felty made a motion to approve the minutes of the meetings held on September 12, 2019. The motion was seconded by Jeff Smith. **All ayes.**

4. Consider plans for 1001 W. Main Street

Corey Bonnell explained that some issues of rot were discovered in preparing their house for the holiday home tour. Jeff Smith asked about the timeline of what was there with regards to the photos submitted. There was some discussion about the history of the railings on this property and what would be appropriate. There was also discussion about the steel brackets supporting the bottom rail and Mr. Bonnell stated that there would be an apron to hide them. Spindle spacing was discussed. Glinda Felty made a motion to approve the plans for 1001 W. Main Street. Curtiss Thompson seconded the motion. **All ayes.**

5. Review packet for local landmark designation correspondence and new renewal letter

Anita presented the complete packet that will be sent to property owners including the revised letter from edits made at the last meeting. She noted that she had Dusty Autrey review the packet for clarity and he made no suggestions for changes. Anita was instructed to proceed with mailing the packet of information to the previously identified property owners. There was some discussion about how to get more properties to apply for the tax exemption. Possible ways to promote the program were discussed. Becky suggested that another informational session for downtown property owners be held. Becky Kauffman reported that the Waxahachie Architectural Guide will likely be published some time in 2020.

6. Comments by Commission members and Heritage Preservation Officer

Jeff Smith said he would like to revisit the issue of the buildings across the street from city hall. He noted that no vote was taken on permission to demolish the buildings. Anita said that would come when a demolition permit was applied for. There was discussion about other options for the city hall annex and city staffing issues. Jeff noted that avoiding demolitions was stressed in CAMP training. Mr. Smith asked if Michael could be invited to come to the next HPC meeting for further discussion.

7. Adjourn

A motion to adjourn was made by Glinda Felty and seconded by Peggy Crabtree. **All ayes.**
Meeting adjourned at 6:46 pm.

Respectfully submitted by Anita Simpson