

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, August 6, 2019**

**8:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

**CONSENT AGENDA (Items 7.1 - 7.5)**

**Approval of Minutes**

7.1 **19-1253**

Minutes from June 25, 2019.

**Attachments:** [L&J 6.25.19 Minutes - Final.pdf](#)

**CLERK OF THE CIRCUIT COURT**

7.2 **19-1196**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of June 2019.

**Attachments:** [County Board Report FY19 - 06 June 070919](#)

**PUBLIC DEFENDER**

7.3 **19-1259**

Report from Joy Gossman, Public Defender, for the month of June 2019.

**Attachments:** [06-19 Main](#)

[06-19 Main PTR](#)

[06-19 JUV Main](#)

[06-19 JUV PTR](#)

**SHERIFF'S OFFICE**

7.4 **19-1130**

Report from John D. Idleburg, Sheriff, for the month of May 2019.

**Attachments:** [Report from John D. Idleburg, Sheriff, for the month of May 2019](#)

**7.5**     [19-1206](#)

Report from John D. Idleburg, Sheriff, for the month of June 2019.

**Attachments:**   [Report from John D. Idleburg, Sheriff, for the month of June 2019.](#)

**REGULAR AGENDA****EMERGENCY TELEPHONE SYSTEM BOARD****7.6**     [19-1217](#)

Joint resolution authorizing the purchase of Solacom 9-1-1 Guardian equipment and professional services from Comtech Solacom Technologies, Gatineau, Quebec, Canada, in an estimated total amount of \$146,766.

- The Emergency Telephone System Board (ETSB) owns and manages a geo-diverse Solacom NG9-1-1 capable system installed at Lake Zurich and Lake County Sheriff Dispatch for the processing of 9-1-1 emergency calls since 2013.
- In order to maintain the reliability and high availability for successful processing of 9-1-1 emergency calls using the Solacom 9-1-1 system, a refresh and replacement of the 9-1-1 servers, workstations, and associated hardware is recommended about every five years.
- Funding for the 9-1-1 system is provided by Lake County ETSB's collection of 9-1-1 fees that State law applies to land lines and cell phone bills.
- These revenues are programmed by the Lake County ETSB, and Lake County Government is the ETSB's fiduciary agent.
- In accordance with Article Six, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent approved a bid exemption on the basis that there is only one source for the required goods, service, or construction item, and there exists a long standing, successful relationship for software maintenance and support services. The knowledge gained through this relationship adds value integral to the services provided for these services.

**7.7**     [19-1218](#)

Joint resolution authorizing the purchase of Tellus Aware, Tellus Unify Computer Aided Dispatch (CAD) to CAD interface software, and professional services from Tellus Safety Solutions LLC, Bountiful, Utah, in an estimated total amount of \$338,638.

- The Emergency Telephone System Board (ETSB) owns and manages a Tellus CAD interoperability solution that connects nine individual CAD systems and interfaces with Lake County Traffic Management for data sharing and situational awareness of 130 public safety agencies since 2012.
- ETSB and partner agencies have the need to upgrade the existing Tellus software platform to utilize advanced features and patented programming for a better user experience including successful migration to a full CAD to CAD interoperability solution.
- Funding for the 9-1-1 system is provided by ETSB's collection of 9-1-1 fees that State law applies to land lines and cell phone bills.

- These revenues are programmed by the Lake County ETSB, and Lake County Government is the ETSB's fiduciary agent.
- In accordance with Article Six, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent approved bid exemption on the basis that there is only one source for the required goods, service, or construction item, and there exists a long standing, successful relationship for software maintenance and support services, and the knowledge gained through this relationship adds value integral to the services provided for these services.

## **SHERIFF'S OFFICE**

### **7.8 [19-1307](#)**

Joint resolution authorizing into a contract with Stellar Services, LLC, Stoughton, Wisconsin, in the estimated annual amount of \$250,000 payable to the Inmate Welfare Fund for commissary commissions.

- The current contract for commissary services expires on September 11, 2019.
- Inmate Commissary is a service the jails provide because inmates are not permitted to possess cash. It is for the sale of basic hygiene and snack food items that are available for inmates to purchase. Inmates or their family members can deposit personal funds into an account that are then available to the inmate to purchase commissary items.
- There is a need to identify a firm to provide a software solution for inmate commissary ordering, accounting and a delivery solution for the Lake County Jail.
- A request for proposal (RFP) was sent to 11 vendors, and proposals were received from five vendors.
- An interdepartmental committee comprised of department representatives for the Sheriff's Office and Finance and Administrative Services reviewed the proposals and interviewed the top three vendors.
- Based on the criteria set forth in the RFP, the evaluation group selected Stellar Services, LLC as the most favorable proposal for Lake County.
- This contract authorizes receipt of commissary commissions in the amount of 41.5 percent of gross sales, estimated at \$250,000 annually, payable to the Inmate Welfare Fund for a period of two years with three one-year renewals.

**Attachments:** [19112 RFP Jail Commissary Final.pdf](#)

[Award Information.pdf](#)

[Stellar Services, LLC Vendor Disclosue.pdf](#)

[Summary Score Matrix.pdf](#)

**8. Executive Session**

**9. County Administrator's Report**

**10. Members' Remarks**

**11. Adjournment**

**Next Meeting: August 27, 2019**