

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, January 8, 2019

8:30 AM

Assembly Room, 10th Floor

Law and Judicial Committee

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

CONSENT AGENDA (ITEMS 7.1-7.4)

Approval of Minutes

PUBLIC DEFENDER

7.1 [19-0040](#)

Report from Joy Gossman, Public Defender, for the month of November 2018.

Attachments: [11-18 Main](#)

[11-18 Main PTR](#)

[11-18 JUV Main](#)

[11-18 JUV PTR](#)

CIRCUIT COURT CLERK

7.2 [18-1503](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of October 2018.

Attachments: [County Board Report FY18 - 10 Oct 111418](#)

7.3 [19-0032](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of November 2018.

Attachments: [County Board Report FY18 - 11 Nov 121218](#)

STATE'S ATTORNEY**7.4** [19-0003](#)

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for fiscal year (FY) 2019 for a continued participation fee of \$42,000.

- This is a renewal for the continued operation of the State's Attorney's Appellate Prosecutor Program.
- Through this program the State's Attorney's Appellate Prosecutor handles Lake County criminal appeals, provides investigative and prosecutorial support in criminal cases, provides comprehensive training programs for prosecutors, and provides monthly case law newsletters, legislative updates, and Uniform Complaint Book supplements.
- The Board of Governors of the State's Attorney's Appellate Prosecutor has voted to maintain the Lake County State's Attorney's Office FY2019 contribution the same as for FY2018 or \$42,000.
- The State's Attorney's approved FY2019 budget includes the \$42,000 fee.

Attachments: [Appellate Pros Invoice FY2019](#)

REGULAR AGENDA**7.5** [19-0037](#)

Law and Judicial Committee Overview.

Attachments: [Law & Judicial Committee January 2019](#)

CIRCUIT COURT CLERK**7.6** [19-0034](#)

Joint resolution authorizing a contract with URL Integration Inc. Englewood, Colorado, for the software maintenance services in support of the integrated justice applications for Lake County, including public access and the alfresco and scan processor in the annual amount of \$135,000, including four one-year renewal options.

- The Circuit Court Clerk's Office has contracted with URL Integration, Inc. to provide custom software development and maintenance services since 2002.
- URL Integration, Inc. is the sole proprietor and, as the only source that can provide the services, was approved for bid exemption by the Purchasing Agent on December 19, 2018.
- The new contract provides for software maintenance for integrated justice applications, public access portal, alfresco and scan processor components of the current solution and an hourly rate for enhancement support.
- Any enhancement support that exceeds \$50,000 in a fiscal year will require further Board approval.
- In accordance with Article 6, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent approved bid exemption on the basis that there exists a long standing, successful relationship for software maintenance and support services, and the knowledge gained through this relationship adds value integral to the services provided for these services.
- This item is appropriated in the fiscal year 2019 budget and will cost an annual amount of \$135,000.

Attachments: [19008 Purchasing Award Information](#)
[proposed contract - 19 URL Agreement FINAL](#)

7.7 [19-0030](#)

Joint resolution authorizing an agreement with Software Development and Services Corporation, Fairfax, Virginia (SDSC), for Court Records and Information Management System (CRIMS) finance package changes, required due to the Illinois Criminal and Traffic and Assessment Act, in the estimated amount of \$288,360.

- At its July 2018 meeting, the Lake County Board authorized a contract with Software Development and Services Corporation for maintenance and support of the current case management systems for the Nineteenth Judicial Circuit Court, Circuit Court Clerk, Public Defender and State's Attorney's Office.
- The contract provides for the maintenance of the various modules for the three justice agencies and hourly rates for time and material to provide needed support for future enhancements.
- In August 2018, HB4594 was signed into law and created the Illinois Criminal and Traffic Assessment Act. The intent of the Act is to reform Illinois' system of court costs, fines, fees and reduces the burden on Illinoisans who can't afford to pay them.
- The law will be effective July 1, 2019, and reorganizes and standardizes 90 different court costs, fines and fees that are currently scattered across the statutes and provides a system of waivers to low-income individuals.
- Accordingly, the Circuit Court Clerk has identified the need for system changes to the CRIMS finance package to implement the Act requirements.
- The cost of the contract is in the estimated amount of \$288,360 based on the approved hourly rates defined in the maintenance and support agreement.

Attachments: [18105 Purchasing Award Information CRIMS finance changes-Jan2019](#)
[18105 SDSC Agreement Fully Executed.pdf](#)

EMERGENCY TELEPHONE SYSTEM BOARD

7.8 [18-1548](#)

Joint resolution approving the contract with Mission Critical Partners (MCP), Port Matilda, Pennsylvania, to provide consultant support to the 9-1-1 Consolidation Implementation Planning Project in the amount of \$115,808. Total appropriation not to exceed \$175,000 from the 9-1-1 Consolidation Project Fund for initial contract and possibility of additional implementation planning tasks / requirements as determined by the 9-1-1 Consolidation Governance Committees.

- 21 public safety entities (PSEs) have agreed through an Intergovernmental Agreement (IGA) to participate in the 9-1-1 Consolidation Implementation Planning Project.
- Participating PSEs have agreed to use Lake County as its administrative agent for entering into contracts, making payments, receiving dues or grants or other revenue, and for providing the financial accounting and reports as required.
- Participating PSEs have contributed to the 9-1-1 Consolidation Project Fund to cover project costs to include a project manager and consultant services.
- The Board (through the IGA) has supported the establishment of an interim two-tier governance structure (governance committees) to serve as the decision-making body

on behalf of all participating communities.

- Lake County posted Request for Proposal (RFP) 18133 *911 Consolidation Implementation and Migration* from July 19 to August 16, 2018. A total of 19 vendors downloaded the RFP.
- Lake County received one proposal in response to the RFP (MCP). Research indicated that MCP was an industry leader in 9-1-1 consolidation and public safety support and possess the experience and expertise to support 9-1-1- Consolidation Planning.
- MCP's quote (\$115,808) was assessed and it was determined to be comparable, reasonable, and fair. References are favorable for both MCP and the project manager, Maura Hickey.
- The 9-1-1 Consolidation Governance Committees recommend approval of the contract and appropriations not to exceed \$175,000 from the 9-1-1 Consolidation Project Fund for consultant support to 9-1-1 consolidation planning.

Attachments: [MCP Lake County Agreement Consolidation_Final 28DEC18](#)

[Exhibit A-911_RFP](#)

[Exhibit B Proposal FINAL](#)

[Background](#)

[911 Governance Overview](#)

[911 Governance Members](#)

COURT ADMINISTRATION

7.9 [19-0005](#)

Joint resolution authorizing a contract with Superior Health Linens of Cudahy, WI for linen and laundry services for various Lake County facilities for a one-year period with four additional one-year renewal options, in the estimated annual amount of \$42,722.37.

- The current contract for linen and laundry services will be expiring on January 30, 2019.
- The County contracts with a firm to provide facility linens, residential clothing laundry service and hospital grade scrubs for Women's Residential Services, Depke Juvenile Detention, and Addictions Treatment Program.
- An invitation to bid for linen and laundry service was issued and downloaded by seven vendors.
- Sealed bids were received from one vendor and Superior Health Linens was determined to be the lowest responsive and responsible bidder.
- This contract authorizes a one-year agreement for linen and laundry services with four additional one-year renewal options in an estimated annual amount of \$42,722.37.

Attachments: [18169 Award Recommendation](#)

[Bid Tab](#)

7.10 [18-1517](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$15,000 to support the Nineteenth Judicial Circuit Court's Self-Represented Litigant Coordinator.

- The Illinois Supreme Court Commission on Access to Justice has awarded the

Nineteenth Judicial Circuit Court \$15,000 to support the work of the Court's Self-Represented Litigant (SRL) Coordinator.

- Allowable uses for these funds are:
 - Establish a specialized court call for SRLs in the family division
 - Develop educational programs about court procedures and forms
 - Establish an early resolution program
 - Distribute referral sheets for SRL's
- This resolution authorizes an emergency appropriation of \$15,000. The grant does not require a match.

Attachments: [Self Represented Litigants Grant letter MOU.pdf](#)
[Supreme Court Self Represented Litigants CoA.pdf](#)

SHERIFF

7.11 [19-0013](#)

Joint resolution authorizing a contract with Aramark Corporation, Philadelphia, Pennsylvania, in the estimated amount of \$852,053 per year for inmate food services.

- The current contract for food services for the Adult Correctional Facility and Community Based Corrections Center expired on December 31, 2018.
- A Request for Proposal (RFP), which was sent to 10 vendors for the provision of both inmate food services and the operation of the County café and coffee kiosk, resulted in the receipt of three proposals, one of which was deemed unresponsive.
- Based on the criteria set forth in the RFP, the proposal submitted by Aramark, who is the current provider for the jail kitchen, is the most favorable for the County.
- As part of its proposal Aramark identified the need to hire additional staff to provide the service to supplement the sentenced inmate workers, which has not provided a consistent labor source, which resulted in an increased cost per inmate meal.
- The cost of \$1.149 per inmate meal provides three daily meals to each inmate and will provide staffing for the jail kitchen.
- The contract authorizes a two-year agreement with three additional one-year renewal options that will cost the County an estimated annual amount of \$852,053.
- The funding for this contact was appropriated and included in the Sheriff's Office Fiscal Year 2019 Budget.

Attachments: [18134 RFP Inmate Food and County Cafe final.pdf](#)
[18135 Inmate Food Award Information](#)
[Aramark DRAFT Agreement 18134](#)

7.12 [19-0014](#)

Joint resolution authorizing into a contract with Monterrey Security Consultants, Inc., Chicago, Illinois in the estimated annual amount of \$1,450,348.80 for entry screening, over-night security services, general security services, and mail screening.

- The current contract for entry screening and security services expires on January 30, 2019.
- The County contracts with a firm to provide entry screening, overnight security services and mail screening for the courthouse and general security services for the Health Department and Workforce Development.

- A request for proposal (RFP) was sent to 34 vendors, and proposals were received from eleven vendors, of which three were non-responsive.
- Based on the criteria set forth in the RFP for Entry Screening and Security Services, it has been determined that the proposal submitted by Monterrey Security Consultants, Inc. is the most favorable for Lake County.
- The contract authorizes the purchasing agent to enter into a two-year agreement with three additional one-year renewal options that will cost the County an estimated annual amount of \$1,450,348.80 to be paid from various Lake County accounts.

Attachments: [18138 Entry Screening - Final.pdf](#)

[18138 Entry Screening Award Information.pdf](#)

[18138 RFP Entry Screening Scoresheet - Post Interview Redacted.pdf](#)

[18138 Agreement for Entry Screening Services](#)

[Entry Screening costing 1.8.19 L&J](#)

8. **Executive Session**
9. **County Administrator's Report**
10. **Members' Remarks**
11. **Adjournment**

Next Meeting: January 29, 2019