

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, September 26, 2018

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [18-1119](#)

Minutes from August 8, 2018.

Attachments: [PWT 8.8.18 Minutes Final](#)

3.2 [18-1130](#)

Minutes from August 29, 2018.

Attachments: [PWT 8.29.18 Minutes Final](#)

3.3 [18-1131](#)

Executive Session Minutes from August 29, 2018.

4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

PUBLIC WORKS

REGULAR AGENDA

PUBLIC WORKS

8.1 [18-1104](#)

Presentation and discussion of third party pass through rate increases.

- Lake County Public Works purchases water production or water reclamation services from approximately eight organizations and embeds these costs into the retail customer rate. The County is notified of third-party rate increases throughout the year which typically coincide with the third party's fiscal year. The Department seeks clarity on how to pass on the cost increases.
- The Committee's general direction has been to limit retail customer rate increases to one per calendar year. Options 1-5 below list how this can be accomplished or ways the current practice might be changed.
- Option 1. Hold rate increases until the County Annual rate ordinance review in December and carry the loss within the enterprise fund until the revenue is recovered in the next multiyear rate study. Committee review would be required for any rate increase creating more than \$25,000.00 revenue loss per case or \$50,000.00 total revenue loss during a year.

- Option 2. Hold rate increases until the County Annual rate ordinance review in December and use a surcharge to recover revenue over the following 12 months. Committee review would be required for any rate increase creating more than \$25,000.00 revenue loss per case or \$50,000.00 total revenue loss during a year.
- Option 3. Hold rate increases and pass them along to customers on a six-month May & December and use a surcharge to recover revenue over the following 12 months. Committee review would be required for any rate increase creating more than \$25,000.00 revenue loss per case or \$50,000.00 total revenue loss during a year.
- Option 4. Passthrough rate increases to customers as they arrive.
- Option 5. Modify agreements to limit the implementation of third-party rate increases to December 1 of each year. Current agreements typically require 60-90 days' notice.

Attachments: [18-1104 Rate Ordinance Option Spreadsheet.pdf](#)

8.2 [18-1102](#)

Ordinance amending water and sewer related rates for certain Lake County systems to passthrough rate increases from third party providers and to make technical corrections to previously approved rates.

- The Rate Ordinance establishes all water and sewer user rates and connection fees for the County's water and sewer systems and is reviewed annually or as needed.
- This Ordinance modification increases retail rates in accordance with section 51.20 of the ordinance, to pass through rate increases from Aqua America and the Village of Libertyville for potable water and water reclamation services. These increases have taken affect since the adoption of the rate structure which took effect December 1, 2017.
- The ordinance exhibit has been drafted in two forms to provide the Committee options in how the Department recovers the cost of the rate change.
- Option one has the Department carry the negative balance in the enterprise fund and recover the revenue in the next multiyear rate study.
- Option two has the Department include a local system surcharge so that affected customers pay a rate sufficient to enable the Department to recover the cost in the next 12-month rate cycle.
- The Ordinance modification also makes three technical corrections in the previously approved 2018 rate structure; applying the general 2% increase to the Green Oaks wholesale sewer rate; applying the general 2% increase for only the Lake County portion of the consolidated rate for municipalities in the northwest; reducing the Grayslake wholesale sewer rate \$0.02 per RCE to be consistent with rates for other Southeast Central System.

Attachments: [18-1102 Rate Ordinance Option Spreadsheet.pdf](#)

[18-1102 Exhibit A Rate Ordinance Opt 1 HIGHLIGHTED.pdf](#)

[18-1102 Exhibit A Rate Ordinance Opt 2 HIGHLIGHTED.pdf](#)

8.3 [18-1100](#)

Joint resolution authorizing the execution of the Fifth Amendment to the Agreement for Sewage Disposal between Lake County and the Village of Gurnee to include the St. Sava Property in the Sewer Service Area.

- The County provides wholesale sewer service to portions of the Village of Gurnee.

- The St. Sava property is unincorporated; and therefore, not included in the boundaries of the current service area but is adjacent to the Village.
- The Village has requested to extend the sewer service area to include the St. Sava Monastery, located at 32377 N. Milwaukee Avenue.
- As this request will result in an increase to the County's downstream interceptors, the County has reviewed the request and has determined that the increase is feasible.
- The County is only obligated to accept sewage from the St. Sava Property for uses related to the existing place of worship and accessory uses not to exceed 40PE.
- The Fifth Amendment to the Agreement will be approved by the Gurnee Village Board on September 24, 2018.
- This resolution authorizes the execution of the Fifth Amendment to the Agreement for Sewage Disposal with the Village of Gurnee that amends the Sewer Service Area to include service to the St. Sava property.

Attachments: [18-1100 Gurnee St Sava-Lake County Amendment.pdf](#)
[18-1100 Gurnee St Sava Property Map.pdf](#)
[18-1100 Gurnee St Sava Expanded Service Area Map.pdf](#)

8.4 [**18-1101**](#)

Joint resolution authorizing the First Amendment of an Intergovernmental Agreement (IGA) By and Between County of Lake and Lakes Region Sanitary District to Foster Collaboration on Sewer Related Operations and Services.

- The County and Lakes Region Sanitary District (LRSD) both provide wastewater and sanitary sewer related services to areas within the Northwest Lake Facilities Planning Area (FPA).
- The County and LRSD wish to expand the scope of shared services to include office staff support to further facilitate planned consolidation of services.
- The agreement allows County staff to provide services on a time and material basis and charge the LRSD for the services.
- This resolution authorizes the County Chair and County Clerk to execute the first amendment of the Intergovernmental Agreement.

Attachments: [18-1101 LRSD IGA Signed Agreement.pdf](#)

8.5 [**18-0042**](#)

Director's Report - Public Works.

DIVISION OF TRANSPORTATION

8.6 [**18-1099**](#)

Committee action memo to approve the Fall 2018 Adopt-A-Highway Program.

- In accordance with the Lake County Adopt-A-Highway Ordinance, sixty-eight applications have been received for the Fall 2018 application period.
- This volunteer program removes approximately 250,000 pounds of trash and debris from roadsides and bike paths annually.
- The Public Works and Transportation Committee must approve the allocation of roadway segments and the posted names for volunteer groups that have applied.

- A staff report is provided regarding the applications received and recommendations for allocation.

Attachments: [18-1099 AAH Fall 2018 Staff Report](#)

8.7 [18-1109](#)

Presentation on the Professional Services Selection process.

Attachments: [Professional Services Presentation](#)
[The QBS Process](#)

8.8 [18-0014](#)

Director's Report - Transportation.

9. Executive Session

10. County Administrator's Report

10.1 [18-1093](#)

Presentation and Discussion regarding the fiscal year (FY) 2019 Legislative Agenda Proposals.

Attachments: [9.24-9.28 Draft Program Language](#)
[LA FY 2019 for 9.24-9.28](#)

11. Members' Remarks

12. Adjournment

Next Meeting: October 3, 2018