

A G E N D A

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas to be held in the Council Chamber at City Hall, 401 S. Rogers, Waxahachie, Texas, on ***Monday, March 7, 2022 at 7:00 p.m.***

Council Members: Doug Barnes, Mayor, Council Member Place 2
Billie Wallace, Mayor Pro Tem, Council Member Place 4
David Hill, Council Member Place 1
Melissa Olson, Council Member Place 3
Travis Smith, Council Member Place 5

1. Call to Order
2. Invocation
3. Pledge of Allegiance and Texas Pledge of Allegiance
4. ***Public Comments:*** Persons may address the City Council on any issues. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code. ***Speakers must observe the five (5) minute time limit.***

5. ***Consent Agenda***

All matters listed under Item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Manager to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.

- a. Minutes of the City Council meeting of February 21, 2022
 - b. Minutes of the City Council briefing of February 21, 2022
 - c. Minutes of the City Council Work Session of February 21, 2022
 - d. Event application for Cinco de Mayo Festival to be held May 7, 2022
 - e. Supplemental appropriation for additional track repairs and increased scope of wrought iron fencing at the Sports Complex
 - f. Supplemental appropriation to the FY21-22 Civic Center budget for increased costs associated with the restroom and dressing room renovations
 - g. Supplemental appropriation for 2022 Crape Myrtle Festival fireworks show
 - h. Professional Engineering Design Services agreement for Boat Dock Park Improvements
6. ***Consider*** City of Waxahachie Annual Financial Report for year ended September 30, 2021
 7. ***Discuss*** Solicitation Ordinance
 8. Comments by Mayor, City Council, City Attorney and City Manager

9. Adjourn

The City Council reserves the right to go into Executive Session on any posted item. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

(5a)

City Council
February 21, 2022

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas was held in the Council Chamber at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, February 21, 2022 at 7:00 p.m.

Council Members Present: Doug Barnes, Mayor, Council Member Place 2
Billie Wallace, Mayor Pro Tem, Council Member Place 4
David Hill, Council Member Place 1
Melissa Olson, Council Member Place 3
Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Shon Brooks, Executive Director of Development Services
Gumaro Martinez, Executive Director Park & Leisure Services
Robert Brown, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor Doug Barnes called the meeting to order.

2. Invocation

3. Pledge of Allegiance and Texas Pledge of Allegiance

City Manager Michael Scott gave the invocation. Mayor Pro Tem Billie Wallace led the Pledge of Allegiance and the Texas Pledge of Allegiance.

4. Public Comments

None

5. Consent Agenda

- a. Minutes of the City Council meeting of February 7, 2022
- b. Minutes of the City Council briefing of February 7, 2022
- c. Minutes of the City Council and Planning & Zoning Commission Joint Work Session of February 15, 2022
- d. Event application for Worship at the Park to be held April 9, 2022
- e. Event application for CIOs in the Park to be held September 17, 2022
- f. Electing to Participate in the Proposed Opioid Settlements and authorize the City Manager to sign and return the Teva TX Subdivision Release Form and the Endo TX Subdivision Release Form
- g. Budget Adjustment for Midyear Cost of Living Adjustment (COLA)
- h. Receive Fiscal Year 2022 1st Quarter Financial Report

Action:

Mayor Pro Tem Billie Wallace moved to approve items a. through h. on the Consent Agenda. Council Member Melissa Olson seconded, All Ayes.

(5a)

- 6. Consider request by Claudio Segovia, for a Plat of Vista Way, Phase 2, 4 Open Space Lots, being 2.946 acres, located at East of Hwy 77 and North of North Grove Boulevard, situated in the Henry Sange Survey, Abstract 1009, an addition to the City of Waxahachie (Property ID 262133) – Owner: J HOUSTON HOMES LLC (SUB-3-2022)**

Planning Director Jennifer Pruitt presented the case noting the applicant is requesting to plat the subject property and dedicate 80 feet of right-of-way (ROW) as an extension of Vista Way with four (4) open space lots to serve as landscaped medians. The applicant is requesting a variance to dedicate 54' of ROW in lieu of the required 80' due to the existing ROW width of 60' in The Arbors Phase 2 subdivision. Staff recommends approval of the plat as presented and approval of the variance request.

Action:

Mayor Pro Tem Billie Wallace moved to approve a request by Claudio Segovia, for a Plat of Vista Way, Phase 2, 4 Open Space Lots, being 2.946 acres, located at East of Hwy 77 and North of North Grove Boulevard, situated in the Henry Sange Survey, Abstract 1009, an addition to the City of Waxahachie (Property ID 262133) – Owner: J HOUSTON HOMES LLC (SUB-3-2022). Council Member Melissa Olson seconded, All Ayes.

- 7. Public Hearing on a request by Iyke F. Enemo, IYCAN Investments, LLC, for a Replat of Lot 4, Block 173, Official Town Map of Waxahachie, to create Lot 4A & 4B, Block 173, Official Town Map of Waxahachie, 2 Residential Lots, being 0.525 acres, located at 807 Dr Martin Luther King Jr Blvd. (Property ID 171251)– Owner: IYCAN INVESTMENTS, LLC (SUB-209-2021)**

Ms. Pruitt presented the case noting the applicant is requesting to replat the subject property into two (2) lots for single-family residential use. The applicant is requesting a variance to dedicate 10' of ROW in lieu of the required 27.5' due to the location of an existing home on the property. Staff recommends approval of the plat as presented and approval of the variance request.

Mayor Barnes opened the Public Hearing.

There being no others to speak for or against SUB-209-2021, Mayor Barnes closed the Public Hearing.

- 8. Consider approval of SUB-209-2021**

Action:

Mayor Pro Tem Billie Wallace moved to approve a request by Iyke F. Enemo, IYCAN Investments, LLC, for a Replat of Lot 4, Block 173, Official Town Map of Waxahachie, to create Lot 4A & 4B, Block 173, Official Town Map of Waxahachie, 2 Residential Lots, being 0.525 acres, located at 807 Dr Martin Luther King Jr Blvd. (Property ID 171251)– Owner: IYCAN INVESTMENTS, LLC (SUB-209-2021). Council Member Melissa Olson seconded, All Ayes.

- 9. Public Hearing on a request by George Salvador, Waxahachie One Development, for a Zoning Change from a Future Development (FD) zoning district to a Planned**

Development Single Family-1 (PD-SF-1) zoning district, located at 3811 Black Champ Road (Property ID 225711) - Owner: CHRIS & HEATHER NOWELS (ZDC-217-2021)

Ms. Pruitt presented the case noting the applicant is requesting a zoning change from Future Development to Planned Development-Single-Family-1 (PD-SF-1). Ms. Pruitt explained the proposed development is proposed to be a low-density residential subdivision that blends with the existing residential development along Black Champ Road. She noted the property is adjacent to the ETJ (extraterritorial jurisdiction). If City sewer lines are extended to the subject property and are available at the time of development, the applicant is proposing a minimum lot size of 0.5 acre. If City sewer lines are not available at the time of development, the applicant is proposing a minimum lot size of 1.0 acre. Ms. Pruitt the applicants proposed development will meet or exceed SF-1 zoning requirements. Staff recommends approval per the following staff comments:

1. A mutually agreed upon Development Agreement will be required for the development.
2. Prior to platting, a detailed site plan shall be required to be administratively reviewed and approved by the Planning Department. The detailed site plan shall include a landscape plan.

Mayor Barnes opened the Public Hearing.

Naveen Khammampati, Civil Engineer, explained the Future Land Use Map shows the property as commercial or light industrial use and the developer believes a residential subdivision is a better use for the site. He explained he and the applicant are addressing concerns from the Planning and Zoning Commission meeting in regards to internet and electricity concerns. He noted there is adequate power for the development. He explained the access point is owned by the developer and will not consume land from adjacent property owners. Mr. Khammampati reported he has contacted Ellis County to request a stop sign at the northern entrance and is waiting on their response. The plat will be presented at a later date and will address drainage.

Those who spoke in opposition:

Janet Schiemann, 3821 Black Champ Road, Waxahachie, Texas
Daniel Rozier, 4010 Black Champ Road, Waxahachie, Texas
Sheila Hood, 3841 Black Champ Road, Waxahachie, Texas
Richard Rozier, 4250 Black Champ Road, Waxahachie, Texas
Fred Kuntz, 3810 Black Champ Road, Waxahachie, Texas
Ellen Saltzman, 4231 Black Champ Road, Waxahachie, Texas
Tom Baker, 3630 Black Champ Road, Waxahachie, Texas

Those who spoke in favor of minimum one acre lots:

Christi Davidson, 3851 Black Champ Road, Waxahachie, Texas

Council Member Melissa Olson expressed concerns with the need for additional access to the development and Mr. Khammampati explained the western property owner is not currently interested in allowing access through his property.

Mayor Barnes asked if there has been any response from Ellis County regarding the requested stop sign and Mr. Khammampati explained Ellis County is currently reviewing the request.

There being no others to speak for or against ZDC-217-2021, Mayor Barnes closed the Public Hearing.

Council Member Travis Smith thanked residents for their input and expressed his support for denial of this request to allow additional time for review.

Mayor Pro Tem Billie Wallace thanked residents in attendance and echoed Council Member Smith's comments.

10. Consider proposed Ordinance approving ZDC-217-2021

Action:

Council Member Travis Smith moved to deny ZDC-217-2021. Council Member Melissa Olson seconded, the vote was as follows: Ayes: Billie Wallace, David Hill, Melissa Olson, and Travis Smith. Noes: Doug Barnes.

The motion carried.

11. Consider Development Agreement for ZDC-217-2021

No action taken.

12. Consider approval of Construction Manager at Risk (CMAR) for Fire Station 4

Fire Chief Ricky Boyd explained the station committee reviewed submitted proposals for Construction Manager at Risk for Fire Station 4 and recommended entering into a contract with Steele & Freeman, Inc.

Action:

Mayor Pro Tem Billie Wallace moved to approve the City Manager the authority to enter into a contract with Steele & Freeman, Inc. to be the CMAR for the construction of Fire Station 4 for a total fee of \$655,697.00. Council Member Melissa Olson seconded, All Ayes.

13. Consider bid award for new Granular Activated Carbon media in the Robert W. Sokoll Water Treatment Plant

David Bailey, Director of Utilities, requested approval to award a Construction Services Contract with Calgon/Carbon for the Granular Activated Carbon Media Replacement Project at the Robert W. Sokoll Water Treatment Plant. He explained the GAC media is used to aid in the removal of taste and odor compounds, organics, and disinfection byproducts during the water treatment process.

Action:

Mayor Pro Tem Billie Wallace moved to award a Construction Services Contract with Calgon/Carbon for the Granular Activated Carbon Media Replacement Project at the Robert W. Sokoll Water Treatment Plant in the amount of \$633,940.00. Council Member Melissa Olson seconded, All Ayes.

14. Consider bid award for Lee Penn Pool parking lot

Gumaro Martinez, Executive Director of Park & Leisure Services, requested approval to award a bid to J&K Excavation, LLC for the Lee Penn Park Pool Parking Lot Project in the amount of \$500,357.08. Mr. Martinez also requested approval of a \$75,000 contingency from the Park Dedication Fee Fund to cover any additional costs that may arise with the project.

Action:

Mayor Pro Tem Billie Wallace moved to award a bid to J&K Excavation, LLC for the Lee Penn Park Pool Parking Lot Project in the amount of \$500,357.08 and approve \$75,000.00 contingency from the Park Dedication Fee Fund. Council Member Melissa Olson seconded, All Ayes.

15. Convene into Executive Session for consultation with attorney regarding pending or contemplated litigation as permitted under Section 551.071, Texas Government Code

Mayor Barnes announced at 8:00 p.m. the City Council would convene into Executive Session for consultation with attorney regarding pending or contemplated litigation as permitted under Section 551.071, Texas Government Code.

16. Reconvene and take any necessary action

The meeting reconvened at 8:46 p.m.

No action taken.

17. Comments by Mayor, City Council, City Attorney and City Manager

Council Member Melissa Olson expressed her thanks to staff for their work and noted her support for the cost of living adjustment for all City employees.

Planning Director Jennifer Pruitt expressed her thanks to City Council for their leadership.

Executive Director of Development Services Shon Brooks echoed Ms. Pruitt's comments and thanked City Council for their support.

Mayor Doug Barnes thanked staff for their work and recognized first responders and their families for their sacrifice when serving our City.

18. Adjourn

There being no further business, the meeting adjourned at 8:48 p.m.

City Council
February 21, 2022
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(5a)

Respectfully submitted,

Amber Villarreal
City Secretary

(5b)

City Council
February 21, 2022

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, February 21, 2022 at 6:30 p.m.

Council Members Present: Doug Barnes, Mayor, Council Member Place 2
Billie Wallace, Mayor Pro Tem, Council Member Place 4
David Hill, Council Member Place 1
Melissa Olson, Council Member Place 3
Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Shon Brooks, Executive Director of Development Services
Gumaro Martinez, Executive Director Park & Leisure Services
Robert Brown, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor Doug Barnes called the meeting to order.

2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

City Manager Michael Scott reviewed the following agenda items:

- Item 5d, approving event application for Worship in the Park to be held April 9, 2022 at Railyard Park.
- Item 5e, approving event application for C10s in the Park to be held on September 17, 2022 in Getzendaner Park.
- Item 5f, electing to participate in the proposed opioid settlements and authorizing the City Manager to sign Teva and Endo Release Forms.
- Item 5g, approving a budget adjustment for a 5% midyear cost of living adjustment (COLA) for all City employees effective April 1, 2022.

Council Member Travis Smith expressed his support for a higher COLA for non-exempt employees versus exempt employees. He noted it is not fiscally responsible to do a 5% increase across the board.

Mayor Pro Tem Billie Wallace and Council Member Melissa Olson expressed their support for the 5% increase for all employees, including first responders. Council Member Olson noted she'd like to return to merit based increases next fiscal year.

- Item 12, approving a Construction Manager at Risk for Fire Station 4.
- Item 13, approving a bid award for new Granular Activated Carbon media in the Robert W. Sokoll Water Treatment Plant.
- Item 14, approving a bid award for Lee Penn Pool parking lot.

(5b)

Finance Director Chad Tustison reviewed the Fiscal Year 2022 1st quarter financial report noting sales tax continues to outperform our expectations and has increased 20% compared to the budget for the same period of the prior year. He noted all funds are in line with budget for revenue and expenditures.

Planning Director Jennifer Pruitt reviewed the following agenda items:

- SUB-3-2022, the applicant is requesting to plat the subject property and dedicate 80 feet of right-of-way (ROW) as an extension of Vista Way with four (4) open space lots to serve as landscaped medians. The applicant is requesting a variance to dedicate 54' of ROW in lieu of the required 80' due to the existing ROW width of 60' in The Arbors Phase 2 subdivision. Staff recommends approval of the plat as presented and approval of the variance request.
- SUB-209-2021, the applicant is requesting to replat the subject property into two (2) lots for single-family residential use. The applicant is requesting a variance to dedicate 10' of ROW in lieu of the required 27.5' due to the location of an existing home on the property. Staff recommends approval of the plat as presented and approval of the variance request.
- ZDC-217-2021, the applicant is requesting a zoning change from Future Development to Planned Development-Single-Family-1 (PD-SF-1). Ms. Pruitt explained the proposed development is to be a low-density residential subdivision that blends with the existing residential development along Black Champ Road. If City sewer lines are extended to the subject property and are available at the time of development, the applicant is proposing a minimum lot size of 0.5 acre. If City sewer lines are not available at the time of development, the applicant is proposing a minimum lot size of 1.0 acre. Staff recommends approval with the staff comment requesting a detailed site plan to be reviewed by staff. Ms. Pruitt explained the applicant is agreeable to staff comments and agreed to contact internet and electrical providers to address adjacent property owner concerns. She explained the applicant has contacted Ellis County requesting a stop sign at the northern entrance intersection.

Council Members expressed concern with the development's impact on traffic safety.

3. Adjourn

There being no further business, the meeting adjourned at 7:01 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary

A Work Session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers on Monday, February 21, 2022 at 6:00 p.m.

Council Members Present: Doug Barnes, Mayor, Council Member Place 2
Billie Wallace, Mayor Pro Tem, Council Member Place 4
David Hill, Council Member Place 1
Melissa Olson, Council Member Place 3
Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Shon Brooks, Executive Director of Development Services
Gumaro Martinez, Executive Director Park & Leisure Services
Amber Villarreal, City Secretary

1. Call to Order

Mayor Doug Barnes called the meeting to order.

2. Hear update from Oncor on recurring power outages

Kerric Bradford, Oncor representative, reviewed the winter preparedness plans noting Oncor maintains poles and wires only and does not own or generate electricity. He explained planning occurs year-round through forecasting and predictive analytics. Oncor has made improvements to inventory and has agreements in place in the event additional resources are needed for emergency events. During the last outage, the Garden Valley/Indian Hills area lost power due to a wire falling as weather transitioned into freezing rain/ice combined with the cold load pickup. He explained Oncor works closely with City staff to meet growth demands for electricity.

Michael Zapata, Oncor representative, reported two substation transformers have been upgraded as well as three new feeder breakers at the Waxahachie substation. He noted there is always enough energy and Oncor plans for additional growth.

In closing, Mr. Bradford explained Oncor is prepared but there are no guarantees outages will not occur.

Mayor Pro Tem Billie Wallace thanked Oncor for their report and preparation for growth.

Merrill Huckabee, Oncor representative, explained Oncor plans five to ten years out and automation has improved service.

Council Member Travis Smith inquired about Oncor coordinating with the City in regards to planning for future growth.

Mr. Bradford explained Oncor is always notified when developments are proposed.

(5c7)

City Council
February 21, 2022
Page 2

City Manager Michael Scott explained Oncor participates in meetings when large developments are proposed.

Mayor Barnes thanked Mr. Bradford and the Oncor team for their update.

3. Adjourn

There being no further business, the meeting adjourned at 6:22 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary

(5d)



Application for a Festival or Event Permit

Event Name and Description: Cinco de Mayo Festival
with live music, Kizzone, Food Vendors, Non Food Vendors

Applicant Information

Name: Cynthia Herrera
Address: 418 W. Franklin St.
City, State, Zip: Waxahachie, TX, 75165 Phone: 972-935-3684
E-mail Address: _____

Organization Information

Organization Name: Ellis County Hispanic Organization
Address: P.O. Box 621 Wax. TX. 75165
Authorized Head of Organization: Cynthia Herrera
Phone: 972-935-3684 E-mail Address: _____

Event Chairperson/Contact

Name: Cynthia Herrera (Cindy)
Address: 418 W. Franklin
City, State, Zip: Waxahachie, TX, 75165 Phone: 972-935-3684
E-mail Address: _____

Event Information

Event Location/Address: Downtown Waxahachie
Purpose: Cinco de Mayo Festival
Event Start Date and Time: May 7, 2022 @ 3:00pm
Event End Date and Time: May 7, 2022 @ 11:00pm

(5d)

Approximate Number of Persons Attending Event Per Day: 2,000

Site Preparation and Set-Up Date and Time: May 7, 2022 at 8:00 am for stage set up

Clean-Up Completion Date and Time: May 7, 2022 at 11:00 pm into May 8, 2022 until complete

List all activities that will be conducted as a part of this event including street closures, traffic control, vendor booths, etc. Include any requests for city services.

Requesting street closure of Franklin st, from College east to Jackson.

Jackson st from Main to Jefferson st. College will remain open. Need new court house lawn area for sitting

Requested City Services: City Baracades and barricades from Civic Center. 15 plus porta potties and sanitizing stations

Will food and/or beverages be available and/or sold? YES/NO

If yes, contact the City Health Inspector, (469) 309-4134, for permitting requirements and compliance.

*Will alcohol be available and/or sold? YES/NO

If yes, will the event be in the Historic Overlay District? YES/NO

Will dumpsters be needed? yes and trash cans with trash bags

Will an Unmanned Aircraft Systems Unit (drone) be used? YES/NO If so, provide a copy of the current FAA License.

Please submit a site plan showing the layout of the event including equipment, stages, and street locations.

I, THE UNDERSIGNED APPLICANT, AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF WAXAHACHIE, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES AGAINST ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION RESULTING FROM INJURY OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF THE SPECIAL EVENT. DUE TO COVID-19, I ALSO UNDERSTAND APPROVAL OF MY EVENT IS SUBJECT TO THE THEN CURRENT NECESSARY PRECAUTIONS RESULTING FROM COVID CASE TRENDS AS WELL AS ANY CHANGE IN ACCORDANCE WITH FEDERAL, STATE, OR LOCAL ORDERS.

Cynthia Herrera
Signature of Applicant

2/14/22
Date

* Please note that approval of this permit does not replace/modify compliance with all applicable state laws as specified by the Texas Alcoholic Beverage Commission (TABC).

Jefferson St

Garage
Parking

Porta
Potties

Count House
Admin Building

Beer

Vendors

JACKSON

close

Vendors

Parking

Mexicano
Grill

Museum

FRANKLIN ST

close
KID ZONE

PIR
park

Driving
School

Stage

Maints

open
College St

Count House

(5d)



**CINCO DE MAYO FIESTA
Downtown Waxahachie, Tx**

Get ready...Cinco is coming!

ECHO proudly announces, that it will host Cinco de Mayo Fiesta on Saturday May 7th,2022. Cinco de Mayo is a celebration of Hispanic Culture and Heritage. There will be great food, festive music, spirited dance and lots- of- fun for the entire family! The first Cinco attracted hundreds of people and it has been a success every year. We expect this year's Cinco to beat last year's 2,500

ECHO is requesting partial closer of Franklin St and Jackson St. We are requesting your support for this event before we seek permission from the City Council.

Thank you for your support, it is greatly appreciated!!

**Very truly yours
Cynthia Herrera and Julie Savala
President and Vice President of Ellis County Hispanic Organization**

Waxahachie Driving School

Name of Business

[Signature]

I agree to the street closer(signature)



**CINCO DE MAYO FIESTA
Downtown Waxahachie, Tx**

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**Very truly yours
Cynthia Herrra and Julie Savala
President and Vice President of Ellis County Hispanic Organization**

Mexicano Grill & Cantina

Name of Business
[Signature]

I agree to the street closer(signature)
[Signature]



**CINCO DE MAYO FIESTA
Downtown Waxahachie, Tx**

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**Very truly yours
Cynthia Herrera and Julie Savala
President and Vice President of Ellis County Hispanic Organization**

A-1 Best Barrels
Name of Business
[Signature]
I agree to the street closer (signature)



**CINCO DE MAYO FIESTA
Downtown Waxahachie, Tx**

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Thank you for your support, it is greatly appreciated!!

**Very truly yours
Cynthia Herrera and Julie Savala
President and Vice President of Ellis County Hispanic Organization**

McGuire Law Office 109 E Franklin St.
Name of Business

[Signature]
I agree to the street closer(signature)

(5d)



**CINCO DE MAYO FIESTA
Downtown Waxahachie, Tx**

Get ready...Cinco is coming!

ECHO proudly announces, that it will host Cinco de Mayo Fiesta on Saturday May 7th,2022. Cinco de Mayo is a celebration of Hispanic Culture and Heritage. There will be great food, festive music, spirited dance and lots- of- fun for the entire family! The first Cinco attracted hundreds of people and it has been a success every year. We expect this year's Cinco to beat last year's 2,500

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Thank you for your support, it is greatly appreciated!!

**Very truly yours
Cynthia Herrera and Julie Savala
President and Vice President of Ellis County Hispanic Organization**

Name of Business

Bishop Law

I agree to the street closer(signature)

(5d)

Bonner, Jami

From: Boyd, Ricky <RBoyd@waxahachiefire.org>
Sent: Wednesday, February 16, 2022 12:17 PM
To: Bonner, Jami
Subject: RE: Event Application: Cinco de Mayo Festival 5/7/22

I have no concerns with this request.

Ricky Boyd, Fire Chief

Waxahachie Fire-Rescue
214-463-9335

From: Bonner, Jami [mailto:jami.bonner@waxahachie.com]
Sent: Wednesday, February 16, 2022 11:37 AM
To: Wade Goolsby <wgoolsby@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Simpson, Anita <asimpson@waxahachie.com>; Brooks, Shon <sbrooks@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Me'Lony Jordan <mjordan@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>
Cc: Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application: Cinco de Mayo Festival 5/7/22

[EXTERNAL SENDER] – This email may be from an untrusted source. Links and attachments within this email may be at greater risk of being malicious or threatening in nature. If this is an unexpected email, please contact the sender via phone to verify authenticity prior to opening or accessing contents.

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: Wade Goolsby <wgoolsby@waxahachiepd.org>
Sent: Wednesday, February 16, 2022 1:08 PM
To: Bonner, Jami
Subject: RE: Event Application: Cinco de Mayo Festival 5/7/22

They will need to have the usual police for security. Other than that, I have no issues.

Wade G. Goolsby
Chief of Police
Waxahachie Police Department

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Wednesday, February 16, 2022 11:37 AM
To: Wade Goolsby <wgoolsby@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Mosley, Laurie <Imosley@waxahachiecvb.com>; Simpson, Anita <asimpson@waxahachie.com>; Brooks, Shon <sbrooks@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Me'Lony Jordan <mjordan@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application: Cinco de Mayo Festival 5/7/22

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: Gaertner, James
Sent: Wednesday, February 16, 2022 7:00 PM
To: Bonner, Jami; Wade Goolsbey; Ricky Boyd; Griffith, Thomas; Mosley, Laurie; Simpson, Anita; Brooks, Shon; Massey, Matt; Martinez, Gumaro; Me'Lony Jordan; Barnes, Bradley; Campos, Yadira
Cc: Scott, Michael; Lawrence, Albert; Villarreal, Amber; Crocker, Clarice
Subject: RE: Event Application: Cinco de Mayo Festival 5/7/22

I don't have comments to this event. Let us know if you need anything from us.

We should have Roger Street open by then, but there could be weather delays that push it to May. However, since College will remain open, it should not be an issue for traffic flow.

James Gaertner, PE, CFM, CPM
Director of Public Works & Engineering
Office: 469-309-4301
jgaertner@waxahachie.com

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Wednesday, February 16, 2022 11:37 AM
To: Wade Goolsbey <wgoolsby@waxahachiepd.org>; Ricky Boyd <rboyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Simpson, Anita <asimpson@waxahachie.com>; Brooks, Shon <sbrooks@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Me'Lony Jordan <mjordan@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application: Cinco de Mayo Festival 5/7/22

For your review / comments. Thank you.

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City of Waxahachie
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www.waxahachie.com

(5d)

Bonner, Jami

From: Griffith, Thomas
Sent: Thursday, February 17, 2022 10:11 AM
To: Bonner, Jami
Subject: RE: Event Application: Cinco de Mayo Festival 5/7/22
Attachments: Special Event Planning Checklist2.docx

With an expected attendance of over 1000 Emergency Management would like for them to have a safety plan and complete this safety plan checklist.

Thanks!

Thomas Griffith
City of Waxahachie
Emergency Management Coordinator

630 Farley Street
Waxahachie, Texas 75165
O: (469) 309-4417
M: (469) 550 - 3231

- Wash hands often for 20 seconds and encourage others to do the same.
- If no soap and water are available, use hand sanitizer with at least 60% alcohol.
- Cover coughs and sneezes with a tissue, then throw the tissue away.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Disinfect surfaces, buttons, handles, knobs, and other places touched often.
- Avoid close contact with people who are sick.

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Wednesday, February 16, 2022 11:37 AM
To: Wade Goolsbey <wgoolsby@waxahachiepd.org>; Ricky Boyd <rboyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Simpson, Anita <asimpson@waxahachie.com>; Brooks, Shon <sbrooks@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Me'Lony Jordan <mjordan@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application: Cinco de Mayo Festival 5/7/22

For your review / comments. Thank you.

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www.waxahachie.com

(5d)

Bonner, Jami

From: Mosley, Laurie
Sent: Thursday, February 17, 2022 5:49 PM
To: Bonner, Jami; Wade Goolsbey, Ricky Boyd; Griffith, Thomas; Simpson, Anita; Brooks, Shon; Gaertner, James; Massey, Matt; Martinez, Gumaro; Me'Lony Jordan; Barnes, Bradley; Campos, Yadira
Cc: Scott, Michael; Lawrence, Albert; Villarreal, Amber; Crocker, Clarice
Subject: RE: Event Application: Cinco de Mayo Festival 5/7/22

I see no problems with the set-up that is presented.

Thank you,
Laurie Mosley, CTE
Director
Waxahachie Convention & Visitors Bureau
2000 Civic Center Lane
Waxahachie, TX 75165
Office: 469-309-4046

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Wednesday, February 16, 2022 11:37 AM
To: Wade Goolsbey <wgoolsby@waxahachiepd.org>; Ricky Boyd <rboyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Simpson, Anita <asimpson@waxahachie.com>; Brooks, Shon <sbrooks@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Me'Lony Jordan <mjordan@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>
Cc: Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application: Cinco de Mayo Festival 5/7/22

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: Martinez, Gumaro
Sent: Friday, February 18, 2022 12:13 PM
To: Villarreal, Amber; Bonner, Jami; Wade Goolsbey; Ricky Boyd; Griffith, Thomas; Mosley, Laurie; Simpson, Anita; Brooks, Shon; Gaertner, James; Massey, Matt; Me'Lony Jordan; Barnes, Bradley; Campos, Yadira
Cc: Scott, Michael; Lawrence, Albert; Crocker, Clarice
Subject: RE: Event Application: Cinco de Mayo Festival 5/7/22

Sorry, scrolled right past that. Thanks

No further comments with this event.

Gumaro Martinez
City of Waxahachie
Executive Director of Parks & Leisure Services
401 S. Elm
Waxahachie, TX 75165
469.309.4271 direct
214.903.3676 cell
gmartinez@waxahachie.com

From: Villarreal, Amber
Sent: Friday, February 18, 2022 12:11 PM
To: Martinez, Gumaro <gmartinez@waxahachie.com>; Bonner, Jami <jami.bonner@waxahachie.com>; Wade Goolsbey <wgoalsby@waxahachiepd.org>; Ricky Boyd <rboyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Mosley, Laurie <imosley@waxahachiecvb.com>; Simpson, Anita <asimpson@waxahachie.com>; Brooks, Shon <sbrooks@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Me'Lony Jordan <mjordan@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: RE: Event Application: Cinco de Mayo Festival 5/7/22

The stage will be setup near the corner of Jackson & Main.

Amber Villarreal, TRMC, CMC
City Secretary
City of Waxahachie
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

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Attention Public Officials: A "Reply to All" of this email message could lead to violations of the Texas Open Meetings Act. If replying, please reply only to the sender.

(5d)

Bonner, Jami

From: Mosley, Laurie
Sent: Thursday, February 17, 2022 5:49 PM
To: Bonner, Jami; Wade Goolsbey; Ricky Boyd; Griffith, Thomas; Simpson, Anita; Brooks, Shon; Gaertner, James; Massey, Matt; Martinez, Gumaro; Me'Lony Jordan; Barnes, Bradley; Campos, Yadira
Cc: Scott, Michael; Lawrence, Albert; Villarreal, Amber; Crocker, Clarice
Subject: RE: Event Application: Cinco de Mayo Festival 5/7/22

I see no problems with the set-up that is presented.

Thank you,
Laurie Mosley, CTE
Director
Waxahachie Convention & Visitors Bureau
2000 Civic Center Lane
Waxahachie, TX 75165
Office: 469-309-4046

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Subject: Event Application: Cinco de Mayo Festival 5/7/22

For your review / comments. Thank you.

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(5e)



Memorandum

To: Honorable Mayor and City Council
From: Gumaro Martinez, Executive Director of Parks & Leisure Services
Thru: Michael Scott, City Manager
Date: 03/02/2022
Re: Consider Supplemental Appropriation For Additional Track Repairs and Increased Scope of Wrought Iron Fencing

Item Description: Consider a supplemental appropriation for additional funding needed as it relates to additional asphalt repairs for the running track and an increase in the scope of the wrought iron fencing.

Items Summary: Upon removing the top layer of the running track, there were many asphalt failures causing low areas in the track. These areas could not be identified without first removing the top layer. Patching and leveling the affect areas would serve as a temporary fix, potentially causing further problems in the near future. In-lieu of patching the affect areas, staff is recommending releveling the entire track and doing a 2' (two-inch) overlay of asphalt before resurfacing the track. Preparation of the asphalt as recommended will increase the durability and longevity of the track improvements.

In addition to the track asphalt repairs needed, staff would like the Board to consider increasing the scope of the wrought iron fencing project. Due to the recent increase in materials and the ever-present supply chain issues, the original scope of the wrought iron fencing project had to be adjusted. The original stretch of fencing had to be reduced to comply with the FY22 approved budget. The "adjusted" scope of the fencing is highlighted in red on Exhibit A. Staff would like to extend the scope of this project to also include the west side of the Broadhead Road service entrance, highlighted in yellow on Exhibit A. Not only would doing both sides of the service road entrance look better aesthetically, it would also complete the entire stretch of fencing facing Hwy 287.

Staff recommends a supplemental appropriation of \$90,000 for the additional asphalt repairs for the running track and a supplemental appropriation of \$35,000 for the increased scope in the wrought iron fencing project.

(5e)

Fiscal Impact: There is sufficient funding available in the WDCDC unrestricted reserve fund balance to cover the \$125,000 supplemental appropriation. The WDCDC Board unanimously approved the supplemental appropriation on Tuesday, March 1, 2022.

Exhibit A



(5e)

Wrought Iron Fencing



Rubber Track Resurfacing



(5f)



Memorandum

To: Honorable Mayor and City Council

From: April Ortiz, Director – Civic Center

Thru: Michael Scott, City Manager

Date: March 2, 2022

Re: Consider Supplemental Appropriation to the FY21-22 Civic Center Budget for Increased Costs Associated with the Restroom and Dressing Room Renovations

Item Description: Consider approving a supplemental appropriation increasing the FY21-22 Civic Center budget by \$86,000 for the restroom and dressing room renovations project.

Item Summary: In the FY21-22 budget for the Civic Center, six restrooms and three dressing rooms were approved to be renovated. The original cost estimates for the renovations were obtained in the early part of 2021. Staff recently obtained an updated cost from the contractor to complete the project, and a 30% increase was noted. The recent increase in cost of materials, along with labor and inventory shortages are some of the main contributing factors to the increased cost. Additional funding is needed to cover the shortfall in the budget and to successfully complete this project.

Staff recommends a supplemental appropriation of \$86,000 to increase account 208-520-54310 - Maintenance, Building (Upkeep) to cover the increased cost of the restroom and dressing room renovations.

Fiscal Impact: There is sufficient funding available in the WDCD unrestricted reserve fund balance to cover the supplemental appropriation. The WDCD Board unanimously approved the \$86,000 supplemental appropriation on March 1, 2022.

(5g)



Memorandum

To: Waxahachie Community Development Corporation
From: Laurie Mosley, Director – CVB
Thru: Michael Scott, City Manager
Date: March 2, 2022
Re: Approve Supplemental Appropriation for 2022 Crape Myrtle Festival fireworks show

Item Description: Approve supplemental appropriation for Crape Myrtle Festival fireworks show in July 2022.

Item Summary: Due to inflation and supply chain issues in China as it relates to fireworks, the cost of our annual fireworks show, to celebrate the City's designation of being the Crape Myrtle Capital of Texas and our Nation's independence, has increased from \$10,000 to \$21,000 for July 3, 2022.

The largest sponsor of the event only has \$10,000 budgeted, which is what they have always given since the creation of the event. They are allowing staff to seek other sponsors to offset the difference.

Staff will continue to seek commitments from other sponsors and await the receipt of sponsorship funds. However, upon securing the date for the fireworks show and entering into an agreement with the pyrotechnics company, a deposit is required.

Staff's recommendation is to use a supplemental appropriation from the WCDC unrestricted reserve to cover the additional cost if we are unable to secure more sponsors.

Fiscal Impact: There is sufficient funding available in the WCDC unrestricted reserve fund balance to cover the \$10,000 supplemental appropriation. Additionally, the WCDC Board unanimously approved the supplemental appropriation on March 1, 2022.

(5h)



Memorandum

To: Honorable Mayor and City Council
From: Gumaro Martinez, Executive Director Parks & Leisure Services
Thru: Michael Scott, City Manager
Date: March 2, 2022
Re: Consider Authorizing Professional Engineering Design Services by Westfall Engineering for Boat Dock Park Improvements

Item Description: Consider authorizing professional engineering design services by Westfall Engineering for Boat Dock Park as detailed in the Lake Parks Master Plan approved by Council October 2021.

Item Summary: Staff has obtained a proposal from Westfall Engineering to start the design and engineering of Boat Dock Park Improvements in the amount of \$77,300. The scope of the proposal will include a topographic survey used for the layout and design of park improvements, geotechnical engineering, creating a site plan of the parking lot, boat docks, ramps, and other site amenity additions. The consultant will also develop a set of civil engineering plans, provide landscape architectural and irrigation design services, and also assist with the bid and construction phases of the project. Staff recommends accepting the proposal from Westfall Engineering, in the amount of \$77,300.

Fiscal Impact: The fees associated with design and engineering services provided by Westfall Engineering will be funded by the 2021 CO Park Bond – Fund 437. The fund balance has sufficient fund balance to cover the cost of the proposal.