

A G E N D A

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas to be held in the Training Room at Waxahachie Police Department, 630 Farley Street on *Wednesday, February 16, 2022 at 12:00 p.m.*

Members: Assistant Police Chief Joe Wiser, Chairman
Dr. Tommy Menser, Veterinarian
Terri Muniz, Animal Services Officer
Me'Lony Jordan, Code Enforcement Officer
Nelda Corbell, Humane Society of North Texas

1. Call to Order
2. Invocation
3. **Public Comments:** Persons may address the Animal Care Advisory Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approval of minutes of the Animal Care Advisory Committee of September 15, 2021
5. Discuss last quarter intakes and outcomes
6. Discuss options for moving the animals at the shelter
7. Hear current list of approved rescues to date
8. Discuss rescue agreements with transfer of animals
9. Hear report on last quarter's numbers
10. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee
11. Adjourn

The Animal Care Advisory Committee reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum
One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas was held in the Training Room at Waxahachie Police Department, 630 Farley Street on Wednesday, September 15, 2021 at 12:00 p.m.

Members Present: Assistant Police Chief Joe Wiser, Chairman
Terri Muniz, Animal Services Officer
Nelda Corbell, Humane Society of North Texas

Members Absent: Dr. Tommy Menser, Veterinarian
Melony Jordan, Code Enforcement Officer

Others Present: Amber Villarreal, City Secretary
Jami Bonner, Assistant City Secretary
Kelley Gelsthorpe, Animal Services Officer
Lieutenant Marcus Brown, Waxahachie Police Department

1. Call to Order

Chairman Assistant Police Chief Joe Wiser called the meeting to order.

2. Invocation

Chairman Assistant Police Chief Joe Wiser gave the invocation.

3. Public Comments

None.

4. Approval of minutes of the Animal Care Advisory Committee of May 12, 2021

Action:

*Ms. Terri Muniz moved to approve minutes of the Animal Care Advisory Committee meeting of May 12, 2021. Ms. Nelda Corbell seconded, **All Ayes.***

5. Discuss options for moving the animals at the shelter

Ms. Kelley Gelsthorpe, Animal Services Officer, shared opportunities to communicate adoptable animals through social media and visibility at high traffic businesses with donation bins and adoption events.

Ms. Nelda Corbell, Humane Society of North Texas, recommended reaching out to Petsmart to host adoption events on location. Ms. Corbell also suggested utilizing the Neighborhood app to share animals that may be lost pets.

Ms. Amber Villarreal, City Secretary, advised contacting the Waxahachie Convention and Visitors Bureau to schedule adoption events in coordination with upcoming high traffic City event at parks or downtown.

6. Discuss impact of COVID on overall Animal Services activity

Ms. Terri Muniz, Animal Services Officer, stated that while activity had slowed during Covid-19, activity has started to pick back up. The Waxahachie Animal Shelter has implemented Covid-19 protocols such as scheduling appointments for animal surrenders or visits, sanitizing after each guest exits the Shelter, and monitoring staff health.

Chairman Assistant Police Chief Wisner recognized animal services staff for their dedication to maintaining a clean and safe facility.

7. Discuss Clear the Shelter pet adoption campaign from August 23 to September 19, 2021

Ms. Muniz reported adoptions and transfers to rescues as follows:

- August: 19 adoptions and five (5) transfers
- September to date: 27 adoptions and six (6) transfers

Ms. Gelsthorpe reported Hearts & Tails of Hope Rescue shared kitten information on their Facebook page which resulted in 17 of 22 kittens being adopted from the Shelter.

8. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee

The Animal Care Advisory Committee set their next meeting for Wednesday, February 16, 2022.

9. Adjourn

There being no further business, the meeting adjourned at 12:18 p.m.

Respectfully submitted,

Jami Bonner
Assistant City Secretary