

A G E N D A

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas to be held in the Training Room at Waxahachie Police Department, 630 Farley Street on ***Wednesday, September 15, 2021 at 12:00 p.m.***

Members: Assistant Police Chief Joe Wiser, Chairman
 Dr. Tommy Menser, Veterinarian
 Terri Muniz, Animal Services Officer
 Melony Jordan, Code Enforcement Officer
 Nelda Corbell, Humane Society of North Texas

1. Call to Order
2. Invocation
3. ***Public Comments:*** Persons may address the Animal Care Advisory Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approval of minutes of the Animal Care Advisory Committee of May 12, 2021
5. Discuss options for moving the animals at the shelter
6. Discuss impact of COVID on overall Animal Services activity
7. Discuss Clear the Shelter pet adoption campaign from August 23 to September 19, 2021
8. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee
9. Adjourn

The Animal Care Advisory Committee reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

<p style="text-align: center;"><i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i></p>

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas was held in the Training Room at Waxahachie Police Department, 630 Farley Street on Wednesday, May 12, 2021 at 12:00 p.m.

Members Present: Assistant Police Chief Joe Wisner, Chairman
Terri Muniz, Animal Services Officer
Melony Jordan, Code Enforcement Officer
Nelda Corbell, Humane Society of North Texas

Member Absent: Dr. Tommy Menser, Veterinarian

Others Present: Clarice Crocker, Administrative Clerk

1. Call to Order

Chairman Assistant Police Chief Joe Wisner called the meeting to order.

2. Invocation

Ms. Terri Muniz gave the invocation.

3. Public Comments

None

4. Approval of minutes of the Animal Care Advisory Committee of February 12, 2020

Action:

Ms. Terri Muniz moved to approve minutes of the Animal Care Advisory Committee meeting of February 12, 2020. Ms. Melony Jordan seconded, All Ayes.

5. Update on recent activity (numbers)

Ms. Muniz reviewed the animal service report for January 2020 through April 2021. She stated the numbers are right on schedule and there has been no increase or decrease in numbers due to COVID.

6. Introduction of Kelley Gelsthorpe, Animal Services Officer

Chairman Assistant Police Chief Wisner introduced Ms. Kelley Gelsthorpe as a new member of the Animal Services Department noting she has been with the City for approximately seven months and previously retired from the City of Coppell with 20 years of service as a firefighter/paramedic.

7. Discuss impact of COVID on overall Animal Services activity

Lieutenant Marcus Brown, appointed as administrative lieutenant and to oversee animal control in June 2020, reported during COVID the animal shelter was opened by appointment only and concurred with Ms. Muniz that COVID had little to no impact on animal service numbers.

8. Discuss plan for Public Service Campaign to educate on summer care of animals

Ms. Muniz reviewed a packet with helpful topics and ordinance information to educate citizens on summer care for animals. Chairman Assistant Police Chief Wiser noted the packet will be placed on various social media sites.

Ms. Melony Jordan asked for clarification of wording regarding rabies vaccination and microchipping. She noted under item 10, (4a) states “all dogs must wear, or have implanted, traceable identification” and under microchip it reads “upon registration, the Animal Services Department shall implant a microchip in the animal that will identify the owner of the animal.” Ms. Muniz confirmed Animal Services will allow either one of them, a City dog tag or microchip.

9. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee

The Animal Care Advisory Committee set their next meeting for Wednesday, September 15, 2021.

10. Adjourn

Chairman Assistant Police Chief Wiser expressed his appreciation for Ms. Mary Lou Shipley’s dedication and time she spent showing compassion for the animals.

There being no further business, Ms. Terri Muniz moved the meeting adjourn at 12:16 p.m. Ms. Melony Jordan seconded, All Ayes.

Respectfully submitted,

Clarice Crocker
Administrative Clerk