

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Agenda

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas will be held at the Waxahachie City Hall, Council Conference Room, on Tuesday, August 31, 2021, at 12:00 P.M.

Commission Members: Bob Aday, Chair
Teresa McNeil, Vice-Chair
Samuel Baker

1. Call to order
2. Invocation
3. **Public Comments:** Persons may address the Civil Service Commission on any issues. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approve August 4, 2021 meeting minutes.
5. General Commission Business
 - a. Consider the appointment of an Interim Civil Service Director.
6. Waxahachie Fire Rescue
 - a. Action items
 - Consider approval to certify Fire Entrance Examination Eligibility List created by written examination on August 28, 2021.
 - b. Items for Discussion (no action will be taken on discussion items).
 - i. None
7. Waxahachie Police
 - a. Action items
 - Consider approval for an entry Police written examination and physical ability test to be held on October 16, 2021.
 - b. Items for Discussion (no action will be taken on discussion items).
 - i. Notice of disciplinary action resulting in suspension.
8. Commission member and meeting attendee comments.
9. Adjournment

The Civil Service Commission reserves the right to meet in Executive Session on any of the above items.

The meeting location is wheelchair accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours before the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX.

Notice of Potential Quorum

One or more members of the Waxahachie City Council may be present at this meeting.

No action will be taken by the City Council at this meeting.

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Minutes

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie City Hall, Council Conference Room, 401 S. Rogers St, Waxahachie, TX 75165, Wednesday, August 4, 2021, at 12:00 P.M.

Commission Members Present: Teresa McNiel, Vice-Chair
Samuel Baker

Others Present: Fire Chief, Ricky Boyd
Police Chief, Wade Goolsby
Civil Service Director, Jamie Holbert

1. **Call to order**

Teresa McNiel called the meeting to order at 12:15 p.m.

2. **Invocation**

The invocation was given by Samuel Baker.

3. **Public Comments**

No public comments

4. **Approve July 7, 2021 meeting minutes**

Samuel Baker made a motion to approve meeting minutes, seconded by Teresa McNiel. **Motion Passed**

5. **Waxahachie Fire Rescue**

- a. Action Items
 - i. None

- b. Items for Discussion
 - i. None

6. **Waxahachie Police Department**

- a. Action Items
 - i. **Consider approval for a written promotional Police Sergeant Exam to be held on September 8, 2021.** Samuel Baker made a motion to written promotional Police Sergeant Exam, seconded by Teresa McNiel. **Motion Passed**
 - ii. **Consider approval to open the promotional examination, to establish an eligibility list for the position of Police Sergeant, to Police Corporals with less than two years of service.** Samuel Baker made a motion to open the promotional examination to establish an eligibility list, seconded by Teresa McNiel. **Motion Passed**
 - iii. **Consider approval of the updated Waxahachie Police Corporal Department promotional examination source materials list effective September 1, 2021.** Samuel Baker made a motion

to approve updated Waxahachie Police Corporal Source material, seconded by Teresa McNiel.

Motion Passed

iv. **Consider approval of the updated Waxahachie Police Lieutenant Department promotional examination source materials list effective September 1, 2021.** Samuel Baker made a motion to approve updated Waxahachie Police Lieutenant Source material, seconded by Teresa McNiel.

Motion Passed

v. **Consider approval of the updated Waxahachie Police Sergeant Department promotional examination source materials list effective October 1, 2021.** Samuel Baker made a motion to approve updated Waxahachie Police Sergeant Source material, seconded by Teresa McNiel.

Motion Passed

b. Items for Discussion (no action will be taken on discussion items).

i. **Notice of disciplinary action resulting in suspension.** Chief issued a three day suspension and a 1 day suspension to two officers. Both officers declined their right to appeal.

7. **Commission member and meeting attendee comments**

None

8. **Adjournment**

There being no further business to come before the commission, Teresa McNiel made a motion to adjourn, second by Teresa McNiel; the meeting was adjourned at 12:36 p.m.

Teresa McNiel, Chair

Date

Jamie Holbert, Civil Service Director