

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, February 28, 2018

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

CONSENT AGENDA (Items 8.1 through 8.10)

LAW & JUDICIAL

8.1 [18-0209](#)

Joint resolution authorizing a contract with Poblocki Sign Company, LLC. of Milwaukee, Wisconsin, (Poblocki) and further authorizing assignment of that contract to Clark Construction Group LLC, Chicago, Illinois, (Clark) as Construction Manager at Risk (CMAR) for the signage work for the Lake County Courthouse Expansion Project (LCCEP) in the amount of \$83,294.

- The signage work in this bid generally includes all interior and exterior signage for the LCCEP.
- The Lake County Board has authorized Clark to proceed with the Guaranteed Maximum Price (GMP) for the infrastructure and interior work pursuant to their contract for CMAR services.
- A bid was issued for signage work on January 12, 2018.
- Sealed bids were received on February 15, 2018, from one nonlocal vendor in the amount of \$83,294.
- Poblocki was determined to be the lowest responsive and responsible bidder.

Attachments: [18011 Award Information-Signage Poblocki](#)

[18011 LCCHE Signage Work Bid Tab](#)

FINANCIAL & ADMINISTRATIVE

8.2 [18-0184](#)

Report from Carla N. Wyckoff, County Clerk, for the month of January 2018.

Attachments: [LCC Report for January 2018.pdf](#)

8.3 [18-0206](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of January 2018.

Attachments: [January 2018.pdf](#)

8.4 [18-0226](#)

Resolution approving the Years of Service Recognition Program.

- The Lake County (County) Employee Years of Service Recognition Program, which recognizes employees for their hard work, commitment, and dedication is proposed for continuation in Fiscal Year (FY) 2018.
- The Program recognizes employees who have celebrated 5, 10, and 15 years of service with a small gift through the County's provider, Awards Network.
- The Program recognizes employees for 20, 25, 30, 35, or 40 years of service with one work day off, with pay, on the day of their choice. An early morning breakfast, featuring these honorees, their department heads and County Board members will be held at the Bonnie Brook Golf Course in Waukegan at 8:00 a.m. on Friday, April 13, 2018.

Attachments: [2018 FinanceMemoYOS](#)

8.5 [18-0210](#)

Resolution authorizing a contract with Curvature, LLC, Santa Barbara, California to purchase information technology (IT) equipment including ports, switches, and ethernet for the Lake County (County) Courthouse Expansion Project in an estimated amount of \$47,856.51.

- The County Courthouse Expansion Project requires the purchase of IT equipment including ports, switches and ethernet. Funding for this purchase is budgeted as a part of the Fiscal Year 2018 General Fund Unallocated IT initiatives.
- The IT Department, which has assisted in providing equipment specifications, identified a cooperative purchasing contract with Curvature, LLC, Santa Barbara, California, through the General Services Administration (GSA)) to procure the needed services and equipment.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, the County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants, and allows for annual renewals through May 4, 2022, for the procurement of approved hourly rates and equipment costs for future needs as budgeted.
- The contract will be managed by the IT Department.

Attachments: [18045 Award Information-Curvatures](#)

8.6 [18-0211](#)

Resolution authorizing a contract with Telecom Innovations Group, Itasca, Illinois, to purchase telecommunication equipment and software licenses for the Lake County (County) Courthouse Expansion Project in an estimated amount of \$50,852.52.

- The County's Courthouse Expansion Project requires the purchase of telecommunication equipment including software licenses, controllers and Voice over

Internet Protocol (VOIP) telephones. Funding for this purchase is budgeted as a part of the Fiscal Year 2018 General Fund Unallocated Information Technology (IT) Initiatives.

- The IT Department, which provided the specifications for the needed software license and equipment, identified a cooperative purchasing contract with Telecom Innovations Group of Itasca, Illinois, through the National Joint Purchasing Alliance (NJPA) to procure the needed services and equipment.
- Pursuant to Article 10-101 of the County Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants, and allows for annual renewals through May 20, 2019, for the procurement of approved hourly rates and equipment costs for future needs as budgeted.
- The contract will be managed by the IT Department.

Attachments: [18046 Award Information-TIG Phones](#)

8.7 [18-0230](#)

Resolution authorizing a two-year agreement, with renewal options, with Johnson Controls, Arlington Heights, Illinois, (Johnson Controls) for routine inspections and preventative maintenance of Building Automation Systems (BAS) for various Lake County (County) facilities in the estimated annual amount of \$63,448.

- Johnson Controls building technology services have been installed at the following County facilities: Administrative Tower, Babcox Justice Center, Main Courthouse, and Central Permit Facility and the hardware and software agreements from the original installation of the equipment have expired.
- To maintain the current level of service for the equipment, there is a need for ongoing quarterly and annual inspections of equipment and software maintenance for the BAS.
- The Facilities Division identified a cooperative purchasing contract with Johnson Controls through the National Joint Powers Alliance (NJPA) to procure routine inspections and preventative maintenance of the BAS by the original equipment manufacturer that was competitively solicited and awarded.
- The contract will allow for inspection and preventative maintenance of the existing equipment and provide a vehicle to add on the BAS equipment for the Court Tower once the equipment is operational.
- Pursuant to Article 10-101 of the County Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement with Johnson Controls, which will be effective immediately, and allows for annual renewals through May 8, 2021, for the procurement of approved hourly rates and equipment costs for future needs as budgeted.

Attachments: [18041 Award Information-Johnson Controls](#)
[Johnson Controls Metasys BAS Maintenance](#)

8.8 [18-0231](#)

Resolution authorizing a two-year agreement with renewal options with Trane, Willowbrook, Illinois, (Trane) for routine inspections and preventative maintenance of Chillers, Air Cooled Condensing Units, and Building Automation Systems (BAS) for various Lake County (County) facilities in the estimated annual amount of \$111,694.

- Trane equipment and building technology services have been installed at the following County facilities: Administrative Tower, Courthouse Parking Garage, Mundelein, Park City, Round Lake Branch Courts, and Emergency Telephone System Board (ETSB) and the hardware and software agreements from the original installation of the equipment have expired.
- To maintain the current level of service for the equipment, there is a need for ongoing quarterly and annual inspections of equipment and software maintenance for the Chillers, Air Cooled Condensing Units, and BAS.
- The Facilities Division identified a cooperative purchasing contract with Trane through the United Stations Communities Government Purchasing Alliance to procure routine inspections and preventative maintenance of the Chillers, Air Cooled Condensing Units, and BAS by the original equipment manufacturer that was competitively solicited and awarded.
- The contract will allow for inspection and preventative maintenance of the existing equipment and provide a vehicle to add on the BAS equipment for the Court Tower once the equipment is operational.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement with Trane, which will be effective immediately, and allows for annual renewals through September 30, 2022, for the procurement of contracted hourly rates and equipment costs for future needs as budgeted.

Attachments: [18042 Award Information-Trane](#)
[Trane BAS Agreement 2017-2018](#)
[Trane Esight Support Agreement 2017-2018](#)
[Trane Facilities Equipment 2017-2018](#)

8.9 [18-0232](#)

Resolution authorizing a two-year contract with Automated Logic, Lisle, Illinois, (Automated Logic) for hardware and software maintenance for the WebCTRL BACnet building automation system for the Public Defender's Office, Park City Branch Courts, Division of Transportation, Central Permit Facility, and Depke Juvenile Facility in the estimated annual amount of \$69,750.

- Automated Logic equipment and software, which has been installed at the following facilities, requires hardware and service maintenance for which the original agreements have expired: Public Defender's Office, Park City Branch Courts, Division of Transportation, Depke Juvenile Facility, and Central Permit Facility.
- To maintain the current level of service for the equipment, there is a need for ongoing quarterly and annual inspections of equipment and software maintenance for the various network switches, software, valves, actuators, and air handling units, chilled and hot water systems, fan coil and rooftop units.
- The Facilities Division identified a cooperative purchasing contract with Automated Logic through the General Services Administration (GSA) to procure needed procure routine inspections and associated preventative maintenance that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement with

Automated Logic, which will be effective immediately, and allows for annual renewals through June 28, 2021, for the procurement of contracted hourly rates and equipment costs for future needs as budgeted.

Attachments: [18043 Award Information-Automated Logic](#)

[ALC Services Solutions 2018](#)

8.10 [18-0233](#)

Committee action approving Change Order Number One for elevator maintenance and repairs with KONE, Inc., Lombard, Illinois, (KONE) in the estimated annual reduction amount of \$17,550.

- At its June 2017 meeting, the Lake County Board (Board) authorized a two-year contract, with renewal options with KONE for elevator maintenance and repairs, for Facility Operations, Division of Transportation (DOT) and County Health Department.
- At its July 2017 meeting, the Board authorized a contract with Thyssenkrup Elevator, in the amount of \$598,915 for elevator modernization at the adult detention center in Waukegan, which included an elevator originally serviced by KONE, Inc.
- Change Order Number One with KONE will reduce the estimated annual amount by \$17,550 due to removal of the elevators which will be modernized by Thyssenkrup Elevator. This decreases the annual contract with KONE from \$148,680 to \$131,130.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance, price adjustments on contracts approved by Resolution of the County Board that exceed 10 percent of the original contract amount require approval by the Financial and Administrative Committee.

REGULAR AGENDA

LAW & JUDICIAL

8.11 [18-0009](#)

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Village of Deer Park (Deer Park) from January 1, 2018 to December 31, 2020, in the amount of \$3,919,326.20.

- The LCSO has provided police services to Deer Park for three years.
- Deer Park and the LCSO have agreed on terms to continue the police services contract for an additional three-year period from January 1, 2018 through December 31, 2020.
- The contract includes a continuation of services, with service level modifications, which includes three, eight and a half hour shifts per day for the residential areas (24 hours a day, seven days a week coverage) and one, eight and a half hour shift per day, from 2:30 p.m. to 11:00 p.m. for commercial areas (totaling 34 hours per day or 12,410 hours per year).
- The service level modification in the contract includes a decrease in one, eight and a half hour shift in the commercial area.
- This modification equates to an estimated reduction in revenue of \$315,927.58 per year, for a total of \$979,831.56 over the three-year contract period; and a reduction in expense of \$858,727.94 over the three-year contract period. This equates to one full-time deputy position and associated operational costs. The position will be held in vacant during Fiscal Year (FY) 2018 and adjusted in the FY 2019 recommended budget.
- This contract includes an increase to reflect anticipated labor cost, such as the cost of

911 dispatch services into the pricing structure of the contract.

- On a quarterly basis, Deer Park will transfer revenue to the LCSO for all e-citation and prisoner review agency fees disbursed to Deer Park by the Circuit Court Clerk. The estimated revenue to be transferred is \$7,000 per year.
- The remaining hourly rate charges are consistent with recently approved LCSO police services contracts.

Attachments: [2018 - 2020 Deer Park Executed IGA](#)

8.12 [18-0208](#)

Joint resolution authorizing the contract and by-laws of the Lake County Major Crimes Task Force (Task Force).

- The Task Force, in place for over 20 years, recently completed an operational and structural review. As a result of that effort - which included the Lake County Municipalities, LCSO, Lake County State's Attorney and Illinois State Police - it was determined that the Task Force should continue through updated By-Laws and member contract.
- The Task Force, comprised of law enforcement agencies such as those mentioned above, will be utilized to complete investigations that require expertise that exceed the capacity and ability of individual member agencies.
- The updated By-Laws - which constitutes a member contract - require a three-year commitment that commences on April 1, 2018. The County Board is required to approve the LCSO's membership and authorize the contract, by-laws, and the creation of the Task Force.
- The Task Force, which requires participation by a minimum of 20 agencies, includes an Executive Committee which will be chaired by Sheriff Mark Curran, Jr. with Undersheriff Hare serving as LCSO's representative to the Task Force's Board of Directors (and Chief Petrillo as LCSO alternate).
- As a Task Force member, LCSO will be required to (a) agree to abide by Task Force By-Laws; (b) provide an annual financial payment; and (c) provide additional in-kind contributions when personnel and expert resources are required based on availability and need.
- The Task Force will purchase and provide police and management liability insurance for the Task Force and participating members.
- The Task Force recognizes that members do not acknowledge or accept responsibility for any claims due to property losses, claims in tort or in contract or other claims or losses made against any other members of the Task Force. Lake County Risk Management staff has participated in the Task Force Contract and By-Laws drafting process.

9. Executive Session

9.1 [18-0227](#)

Executive session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10. County Administrator's Report

11. Members Remarks

12. **Adjournment**

Next Meeting: March 7, 2018