

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, June 27, 2018**

**10:30 AM**

**PLEASE NOTE EARLIER START TIME**

**Assembly Room, 10th Floor**

**Planning, Building and Zoning Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [18-0649](#)

Minutes from March 7, 2018.

**Attachments:** [PBZ 3.7.18 Minutes Final](#)

4. Addenda to the Agenda
5. Public Comment
6. Chairman's Remarks
7. Old Business
8. New Business

**STORMWATER MANAGEMENT COMMISSION**

8.1 [18-0742](#)

Joint resolution authorizing an emergency appropriation for Lake Michigan watershed planning by the Stormwater Management Commission (SMC) in the amount of \$161,000 and funded by the grants from the Illinois Department of Natural Resources (IDNR).

- SMC has entered into an agreement with the IDNR for a grant (Grant N-17-07-02) from the National Oceanic and Atmospheric Administration (NOAA) Coastal Management Administration Awards Program for watershed planning in Lake Michigan drainage areas.
- Total project costs are \$200,000, and SMC will utilize both the Coastal Management grant and local match funding. An emergency appropriation is needed as funds for this grant and local funding sources are not included in the current year budget.
- SMC will be the project lead and will produce a plan to meet current state and federal guidelines for watershed-based planning. SMC will be reimbursed for staff time spent on the project.

**Attachments:** [SMC Memo Lake Michigan Plan CMP Grant EA](#)

8.2 [18-0721](#)

Joint committee action authorizing the Stormwater Management Commission (SMC) submittal of a grant application to the Illinois Department of Natural Resources Office of Water Resources (IDNR/OWR) Flood Hazard Mitigation Program.

- The Flood Hazard Mitigation grant funds requested are from IDNR/OWR, administered through the IDNR.
- SMC has managed and operated a voluntary floodplain property buyout program for more than 20 years as a core mission flood mitigation practice.
- The SMC role will be as grant coordinator on behalf of the local government partners.

- The program local match, to be supplied for the grants, is in accordance with the SMC Comprehensive Plan.
- If the grant is approved, they will be brought back to the Lake County Board for acceptance and allocation of the necessary funds.

**Attachments:** [memo\\_pbz and fa\\_grant application approval-2018](#)

## PLANNING, BUILDING AND DEVELOPMENT

### 8.3 [18-0710](#)

Joint resolution to approve an Intergovernmental Agreement with the Village of Round Lake (Village) for the Lake County Planning, Building and Development (PBD) department to provide plan review and inspection services for the Village.

- The department has been assisting the Village with plumbing inspections under a temporary arrangement since March 2018.
- The Village has a need for plumbing inspection services and building plan reviews. This agreement will allow the PBD department to perform inspections and plan reviews requested by the Village. Payment for Lake County services uses the same hourly rate method as used in our other intergovernmental agreements.
- The agreement contains language that will allow the Village to complete building inspections that are requested by the County in situations in which there is a need. Payment for the Village's services are based on the Village's hourly rate.
- Due to increased efficiencies in the Department's field operations and the Village's convenient geographical location, the Department has the capacity to continue utilizing existing staff to assist the Village while maintaining the current level of service with the Department's other clients and covering all departmental costs associated with such services to the Village.

**Attachments:** [Round Lake IGA FINAL](#)

## SUBDIVISIONS

### 8.4 [18-0725](#)

Committee action amending the Final Plat relating to Lot 63 in Hunt Club Farms Unit III - District Seven.

- Hunt Club Farms Unit III consists of 67 lots and was platted in June 1988.
- The owners of Lot 63 are proposing an amendment to the approved final plat to exchange deed restricted open space to allow for a more functional, buildable lot.
- All required agencies have reviewed the proposed amendment and have no objections.
- Staff has reviewed the amendment and recommends approval. The proposed exchange will result in a slight increase in open space, with no impact to natural resources, and the open space will remain contiguous with other open space areas.

**Attachments:** [Amendment Report Plat Committee](#)  
[Final Plat Amendment](#)

**UNIFIED DEVELOPMENT ORDINANCE**

**8.5**     [18-0402](#)

Continued discussion of the Unified Development Ordinance (UDO) text amendments and other substantive and miscellaneous housekeeping.

- The Committee is engaged in a series of introductory discussions on text amendment topics.
- This discussion will introduce various miscellaneous substantive and non-substantive (housekeeping) amendments.
- Upon the conclusion of the discussion series, staff will refine the comprehensive draft and present a final version for the Committee to formally initiate the text amendment process.

**Attachments:**   [PBZ April 4 Other Substantive and Miscellaneous Housekeeping.pdf](#)

**9.        Executive Session**

**10.      Director's Report**

**11.      County Administrator's Report**

**12.      Members' Remarks**

**13.      Adjournment**

**Next Meeting: August 8, 2018**