

A G E N D A

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas to be held in the City Council Chambers/Conference Room, 401 S. Rogers, Waxahachie, TX, on **Thursday, May 13, 2021 at 5:30 p.m.**

Heritage Preservation Commission Members: Becky Kauffman
 Glinda Felty
 Shannon Simpson
 Peggy Crabtree
 Curtiss Thompson
 Jeff Smith

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Mary Lou Shipley

1. Call to Order
2. **Public Comments:** Persons may address the Heritage Preservation Commission on any issues. This is the appropriate time for citizens to address the Heritage Preservation Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Heritage Preservation Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approve the minutes of the meeting held April 8, 2021
4. Discussion with owner of 201 East University Avenue regarding requirements for tax program eligibility
5. Discussion with owner of 813 West Jefferson Street regarding requirements for tax program eligibility
6. Consider approval of Certificate of Appropriateness for 607 W. Jefferson Street
7. Workshop on draft residential design guidelines
8. Comments by Commission members and Heritage Preservation Officer
9. Adjourn

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469/309-4005 or (TDD) 1-800-RELAY TX.

<p><i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i></p>

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room, 401 S. Rogers, Waxahachie, TX on **Thursday, April 8, 2021 at 5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
 Glinda Felty
 Shannon Simpson
 Peggy Crabtree
 Curtiss Thompson
 Jeff Smith

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Mary Lou Shipley

Guests: Al Mack, Gaylynn Beason

1. Call to Order

Becky Kauffman called the meeting to order at 5:34 p.m.

2. Public Comments--none

3. Approve minutes of meeting held March 25, 2021

Peggy Crabtree made a motion to approve the minutes of the meeting held March 25, 2021. The motion was seconded by Glinda Felty. **All ayes.**

**4. Discussion with property owners and consider approval for tax programs
 200 S. Rogers, 320 W. University**

Anita gave background about the building at 200 S. Rogers. The Commission recommended painting the stucco covered transom windows to match the building which would make the building look more appropriate. Al said he would be happy to do that in the future. Glinda Felty made a motion to approve the HT application and COA for 200 S. Rogers. Peggy Crabtree seconded the motion. **All ayes.**

The Commission discussed proper shutters and railing heights with Gaylynn and suggested ways to make the existing screen door appropriate. Mrs. Beason stated that she appreciated the direction given by the Commission and would take care of the issues at the property. Shannon Simpson made a motion to approve the HT application for 320 W. University. Peggy Crabtree seconded the motion. **All ayes.**

5. Workshop on draft residential design guidelines

The board went through the document page by page and discussed notes from Becky and Anita regarding changes. Discussion on many topics. Two-thirds of the document was completed and notations made for changes, additions, more appropriate photos, etc. The board decided to tackle the rest of the review at the next meeting.

6. Comments by Commission members and Heritage Preservation Officer

Anita notified the Commission that Whitney Spillman submitted her resignation from the board. Anita will notify the city secretary's office so a new appointment can be made. Anita thanked the board for their hard work and dedication.

7. Adjourn

A motion to adjourn was made by Glinda Felty and seconded by Jeff Smith. **All ayes.**
Meeting adjourned at 7:48 pm.

Respectfully submitted by Anita Simpson